

MUNICIPALITY



OF ASSIGINACK

BOX 238, MANITOWANING, ON, P0P 1N0

(705) 859-3196 or 1-800-540-0179

www.assiginack.ca

**REGULAR MEETING OF COUNCIL
IN CHAMBERS**

Tuesday, April 15, 2025, 7:00 pm

AGENDA

1. OPENING

- a) Land Acknowledgment
- b) Adoption of Agenda
- c) Disclosure of Pecuniary Interest and General Nature Thereof

2. ANNOUNCEMENTS

3. PUBLIC MEETING HELD UNDER AUTHORITY OF PLANNING ACT

4. ADOPTION OF MINUTES

- a) Minutes of the Regular Meeting of Council of March 25, 2025
- b) Minutes of the Committee of the Whole of April 1, 2025

5. DELEGATIONS

6. REPORTS

- a) Treasurer Report re: 2025 Draft Budget

7. ACTION REQUIRED ITEMS

- a) Accounts for Payroll - \$ 55,872.26
- b) Accounts for General - \$ 381,769.46
- c) Website RFP Recommendation and 'TownAPP' Review
- d) Request for Support – Mountain Bike Group
- e) Request for Support – Horticultural Society
- Request for Support – City of Thunder Bay re: Funding for Sustainable Infrastructure

8. INFORMATION ITEMS

9. BY-LAWS

- a) By-law No. 2025-08 To Authorize the Hiring of a Recreation Director
- b) By-law No. 2025-09 To Amend Zoning By-Law No. 2024-10
- c) By-law No. 2025-10 To Amend Zoning By-Law No. 2024-10

10. CLOSED SESSION

- a) Advice Subject to Solicitor Client Privilege

11. ADJOURNMENT

MUNICIPALITY



OF ASSIGINACK

**BOX 238, MANITOWANING, ONT., P0P 1N0
(705) 859-3196 or 1-800-540-0179**

The Regular Meeting of Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday March 25, 2025, at 7:00 pm.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Jennifer Hooper
Councillor Robert Maguire
Councillor Janice Bowerman

Staff: Alton Hobbs, CAO, Deputy Clerk
Stasia Carr, Clerk
Deb MacDonald, Treasurer/Deputy CAO
Freda Bond, Taxes & Utilities Manager

Regrets:

Public:

OPENING

#068-03-2025 D. Elliot – J Bowerman

BE IT RESOLVED THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 pm, with a quorum of members present, with Mayor Reid presiding in the Chair.

Carried

The Land Acknowledgement was read.

AGENDA

#069-03-2025 J. Maguire – D. Elliot

BE IT RESOLVED THAT we approve the agenda as amended to add closed session.

Carried

DISCLOSURE OF PECUNIARY INTEREST

Note: Councillor Jennifer Hooper declared direct pecuniary interest while in closed session with regards to agenda item 3. b) closed session - advice subject to client solicitor privilege.

ANNOUNCEMENTS

None.

ACTION REQUIRED ITEMS

a) 2025 Budget Deliberations

2024 Budget Discussions continued starting with the Capital Budget and discussion took place regarding the Capital Budget Items and many members of the Committee expressed their concerns regarding the limited funds available. Raising the tax rate was suggested by some Council as well as asking staff members to see where can find savings and efficiencies within the draft budget. The Mayor asked members to review the items that are still not included and to prioritize on what to include within the budget. Projects and capital items were discussed such as the website, roads, and Red Lodge, and marina stairs.

Questions were also raised regarding MPAC assessments.

It was suggested that we have our EDO to explore funding opportunities available to us.

b) Closed Session

#070-03-2025 D. Elliot – J. Bowerman

BE IT RESOLVED THAT in accordance with Section 239 of the Municipal Act, as amended, that Council proceeds to a Closed Session at 8:26 p.m. in order to attend to matters pertaining to:

a.) Labour relations or employee

b.) Advice subject to client solicitor privilege

Carried

#071-03-2025 J. Hooper – R. Maguire

BE IT RESOLVED THAT we adjourn from Closed Session at 8:59 p.m., accept the minutes of the previous closed session, and resume our Regular Meeting.

Carried

#072-03-2025 J. Bowerman – R. Maguire

BE IT RESOLVED THAT we advise staff to follow the direction that was provided to them during Closed Session.

Carried

ADJOURNMENT

#073-03-2025 J. Hooper – R. Maguire

THAT Council adjourn at 9:01 p.m. and reconvene at the next council meeting or at the call of the chair.

Carried

Brenda Reid, MAYOR

Stasia Carr, CLERK

*These Minutes have been circulated but are not considered Official until approved by Council.

MUNICIPALITY



OF ASSIGINACK

**BOX 238, MANITOWANING, ONT., P0P 1N0
(705) 859-3196 or 1-800-540-0179**

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK COMMITTEE
OF THE WHOLE MINUTES**

Tuesday, April 1st, 2025, at 7:00 p.m.

PRESENT: Mayor Brenda Reid,

Councillors Dwayne Elliott, Janice Bowerman, Jennifer Hooper, and
Robert Maguire.

STAFF: Alton Hobbs - CAO, Deb MacDonald- Treasurer/Deputy CAO,
Stasia Carr- Clerk, Freda Bond - Tax & Utility Manager

Moved by Councillor Hooper Seconded by Councillor Maguire

THAT the meeting be opened with Mayor Reid presiding in the Chair.

Carried

1. OPENING AND DECLARATIONS

The Land Acknowledgement was read by Mayor Reid.

Councillor Hooper declared pecuniary interest in item 2. a) Continued Budget
Deliberations regarding donations.

Councillor Bowerman declared pecuniary interest in item 2. A) Continued Budget
Deliberations regarding donations.

2. ADMINISTRATION/FINANCE/PLANNING

a) Continued Budget Deliberations

Mayor Reid opened the discussion. Items such as capital expenditures, and other

expenses were reviewed. Items that were not already included were prioritized. Reserve funds were also included in the discussion regarding whether contributions should or should not be included in the 2025 budget. User rates and Township properties were discussed including having a physical review of buildings as well as sale of any surplus land. Staff will bring quotations and information requested by Council to the next meeting.

3. CLOSED SESSION

a) Human Resources Update

Moved by Councillor Hooper Seconded by Councillor MacGuire

THAT in accordance with Section 239 (d) of the Municipal Act, as amended, Council proceeds to a Closed Session at 8:35 p.m. to attend to matters pertaining to:

a) Human Resources Update

Carried

Moved by Councillor Hooper Seconded by Councillor MacGuire

THAT we adjourn from the Closed Session at 8:48 p.m., accept the minutes of the previous closed session, and resume our Regular Meeting.

Carried

4. ADJOURNMENT

Moved by Councillor Elliott Seconded by Councillor Bowerman

THAT we adjourn at 8:49 p.m. until the next regular meeting or call of the chair.

Carried

Brenda Reid, MAYOR

Stasia Carr, CLERK

These Minutes have been circulated but are not considered Official until approved by Council.

Memo

To: Mayor & Council
From: Deb
Date: April 3, 2025
Re: 2025 Draft Budget

Please find an update below with a recap of the Budget Meeting discussions and changes to date.

The first draft of the budget was presented to council at the beginning of March, which contained Operating Expenses and loan/reserve repayments that had been previously committed. This first draft reflected a 7.9 % increase in the tax rate as presented.

First Budget Meeting – A special meeting of council was called for purposes of beginning budget discussions on March 25, 2025. The changes made to the draft budget as a result of this meeting are as follows:

1. Recreation (formerly PEC) budget was reduced by \$22,500
2. An upgrade of our website was added to Capital - \$25,000
3. Red Lodge Rd – reserve repayments added to budget - \$16,150 over 6 years
4. New Highway Signs - \$7,000

Also discussed was the possibility of providing the option of e-billing for taxes and utilities to alleviate some of postage budget. Staff is reaching out to our municipal accounting software provider for quotes. It was suggested that we look for quotes and/or suggestions for replacing the marina stairs. We also have several town streets in desperate need of attention and it was noted that we will be obtaining pricing for the work required.

These changes brought the proposed tax rate increase to 8.7%.

Second Budget Meeting – The Committee of the Whole meeting of April 1st, 2025, was focused on budget discussions. The changes that were made to the draft budget as a result of this meeting are as follows:

1. Change the allocation for new highway signs discussed at the prior meeting from \$7,000 to \$10,000. Also, it was requested that it be earmarked as Branding instead of just for Highway Signs.
2. Donation requests were discussed and allocated

3. Marina Staffing – Arena/Marina staffing costs were reallocated between the two departments to reflect staffing the marina for approximately 10 hours/week for the approximate 20 week marina season for purposes of pumping fuel, etc.
4. A Cell Phone Allowance for senior staff had been proposed in the draft budget. After much discussion council thought if an allowance was going to be done, it should be for all full-time staff, therefore this change has also been made to the draft budget document.

Other items discussed by council were the possibility of looking into the TownApp or something similar instead of upgrading our website, increasing or implementing user rates (ie marina, rental rates for municipal buildings, etc). It was also noted that Sucker Lake Rd needs to be resurfaced, so it was added to the list to obtain pricing.

These changes brought the proposed tax rate increase to 9%.

Yours truly,



Deb MacDonald
Treasurer

The Township of Assiginack

CHEQUE DISTRIBUTION REPORT

Payables Management

Ranges: **From:** **To:** **From:** **To:**
Vendor ID First Last Chequebook ID First Last
Vendor Name First Last Cheque Number 0035041 0035078
Cheque Date First Last
Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0035041	2025-03-24	ALLEN'S AUTOMOTIVE GROUP	\$587.35
InvNo: 852556	InvDesc: site inspections	InvAmt: \$565.00	
InvNo: 022825	InvDesc: serv.chgs	InvAmt: \$25.36	
0035042	2025-03-24	ARCHER ADVERTISING	\$484.63
InvNo: 7813	InvDesc: admin-envelopes	InvAmt: \$484.63	
0035043	2025-03-24	B.A.M.M.-BRENDAN ADDISON MOBILE MECHANIC/	\$10,884.41
InvNo: 4085	InvDesc: pw- #2 repairs	InvAmt: \$583.08	
InvNo: 4861	InvDesc: pw-#2 repairs	InvAmt: \$1,810.74	
InvNo: 4859	InvDesc: pw-backhoe repairs	InvAmt: \$639.58	
InvNo: 4821	InvDesc: pw-gmc repairs	InvAmt: \$5,005.55	
InvNo: 4843	InvDesc: pw-#2 repairs	InvAmt: \$2,845.46	
0035044	2025-03-24	BEAMISH CONSTRUCTION INC.	\$4,809.93
InvNo: 02920	InvDesc: cold mix	InvAmt: \$4,809.93	
0035045	2025-03-24	BELL CANADA	\$16.61
InvNo: 2025/03/01	InvDesc: toll free line	InvAmt: \$16.61	
0035046	2025-03-24	BJ'S & ADDISONS	\$226.00
InvNo: 132419	InvDesc: fd=safety pumper	InvAmt: \$226.00	
0035047	2025-03-24	CITY OF GREATER SUDBURY	\$804.56
InvNo: 00138850	InvDesc: jan. recyclable material	InvAmt: \$804.56	
0035048	2025-03-24	COMPLETE AUTOMOTIVE AND MARINE	\$2,706.89
InvNo: 42606	InvDesc: pw- #8 repairs	InvAmt: \$2,706.89	
0035049	2025-03-24	COOPER & SONS PLUMBING	\$339.00
InvNo: 13490	InvDesc: arena0repair leak	InvAmt: \$339.00	
0035050	2025-03-24	DIAMOND SOFTWARE INC.	\$25,515.25
InvNo: 433761	InvDesc: 2025 maint fees (acct soft)	InvAmt: \$25,515.25	
0035051	2025-03-24	EASTLINK	\$2,355.70
InvNo: 23252903	InvDesc: consolidated tel billing	InvAmt: \$2,188.46	
InvNo: MARCH 10 2025 MARINA	InvDesc: marina-dsl	InvAmt: \$83.62	
InvNo: MARCH 10 2025 PW	InvDesc: pw-dsl	InvAmt: \$83.62	
0035052	2025-03-24	ESCRIBE SOFTWARE LTD.	\$14,690.00
InvNo: 13621	InvDesc: 2025 subscript/setup fees	InvAmt: \$14,690.00	
0035053	2025-03-24	GERRY STRONG	\$234.62
InvNo: MARCH 24 2025	InvDesc: bldg insp mileage	InvAmt: \$234.62	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0035054	2025-03-24	HYDRO ONE NETWORKS INC.	\$3,969.32
InvNo: MARCH 7 2025 OFFICE	InvDesc: mun.office	InvAmt: \$369.92	
InvNo: MARCH 4 2025 HERITAG	InvDesc: heritage park	InvAmt: \$77.06	
InvNo: MARCH 2025 DEPOT	InvDesc: recycling depot	InvAmt: \$559.05	
InvNo: MARCH 4 2025 PW	InvDesc: pw	InvAmt: \$913.63	
InvNo: MARCH 42025 ICE	InvDesc: arena ice plant	InvAmt: \$2,014.51	
InvNo: MARCH 17 2025 QNS PR	InvDesc: queens park	InvAmt: \$35.15	
0035055	2025-03-24	J.R. BRISSON EQUIPMENT	\$568.44
InvNo: PS0196689-1	InvDesc: loader - repairs	InvAmt: \$568.44	
0035056	2025-03-24	MANITOULIN CHRYSLER LIMITED	\$528.84
InvNo: 60591	InvDesc: pw-mirror #6	InvAmt: \$528.84	
0035057	2025-03-24	MANITOULIN-SUDBURY DISTRICT SOCIAL SERVIC	\$36,305.67
InvNo: IN000023068	InvDesc: april ambulance/social assist	InvAmt: \$36,305.67	
0035058	2025-03-24	MANITOULIN EXPOSITOR	\$648.40
InvNo: 122421	InvDesc: advertising	InvAmt: \$475.92	
InvNo: 122462	InvDesc: advertising	InvAmt: \$172.48	
0035059	2025-03-24	MANITOULIN TRANSPORT	\$185.64
InvNo: 36701964	InvDesc: arena-freight zamboni blades	InvAmt: \$185.64	
0035060	2025-03-24	MCDUGALL FUELS	\$49.67
InvNo: 7714210	InvDesc: arena-propane	InvAmt: \$49.67	
0035061	2025-03-24	METAL AIR MECHANICAL SYSTEMS	\$2,660.70
InvNo: W28444	InvDesc: arena-plant repairs	InvAmt: \$2,462.95	
InvNo: W28468	InvDesc: arena-brine analysis	InvAmt: \$197.75	
0035062	2025-03-24	NEW NORTH FUELS INC	\$2,765.60
InvNo: 713870	InvDesc: pw-diesel	InvAmt: \$1,534.08	
InvNo: 713871	InvDesc: pw-dyed diesel	InvAmt: \$1,231.52	
0035063	2025-03-24	ONTARIO GOOD ROADS ASSOCIATION	\$734.06
InvNo: 2025 MEMBERSHIP	InvDesc: 2025 membership	InvAmt: \$734.06	
0035064	2025-03-24	PAUL METHNER	\$500.00
InvNo: MARCH 2025	InvDesc: coyote pred (4)	InvAmt: \$200.00	
InvNo: MARCH 15 2025	InvDesc: coyote pred (6)	InvAmt: \$300.00	
0035065	2025-03-24	PERRY NEWMAN	\$610.56
InvNo: MARCH 24 2025	InvDesc: bylaw mileage	InvAmt: \$610.56	
0035066	2025-03-24	PITNEY BOWES	\$219.98
InvNo: 3202535280	InvDesc: postage meter lease	InvAmt: \$219.98	
0035067	2025-03-24	RELIANCE HOME COMFORT	\$130.83
InvNo: MARCH 12 2025 PW	InvDesc: pw-hwt rental	InvAmt: \$68.72	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

InvNo: MARCH 12 2025 ADMIN InvDesc: mun office - hwt rental InvAmt: \$62.11

ChqNo:	0035068	Date:	2025-03-24	Vendor:	SUDBURY & DISTRICT HEALTH UNIT	Amount:	\$4,534.26
InvNo:	RC020036211	InvDesc:	april health unit levy	InvAmt:	\$4,534.26		
ChqNo:	0035069	Date:	2025-03-24	Vendor:	TED PEARSON AUTOMOTIVE LTD.	Amount:	\$109.51
InvNo:	80831	InvDesc:	pw-misc shop	InvAmt:	\$109.51		
ChqNo:	0035070	Date:	2025-03-24	Vendor:	CANADIAN SAFETY EQUIPMENT INC.	Amount:	\$162.83
InvNo:	57361-1	InvDesc:	fd-batteries	InvAmt:	\$162.83		
ChqNo:	0035071	Date:	2025-03-24	Vendor:	AMCTO - ZONE 7	Amount:	\$225.00
InvNo:	SPRING 2025 S CARR	InvDesc:	2025 zone 7 wrkshp reg	InvAmt:	\$225.00		
ChqNo:	0035072	Date:	2025-03-24	Vendor:	SHEILA MCDERMID	Amount:	\$600.00
InvNo:	MARCH 13 2025	InvDesc:	paint class (scg grant)	InvAmt:	\$600.00		
ChqNo:	0035073	Date:	2025-03-24	Vendor:	CHRIS MELOCHE	Amount:	\$630.00
InvNo:	MARCH2025	InvDesc:	pec-cook.class (scg grnt)	InvAmt:	\$630.00		
ChqNo:	0035074	Date:	2025-03-24	Vendor:	GYM & TONIC	Amount:	\$678.00
InvNo:	1317	InvDesc:	fitness class - march	InvAmt:	\$678.00		
ChqNo:	0035075	Date:	2025-03-24	Vendor:	DEBBIE WHATLING	Amount:	\$700.00
InvNo:	1006	InvDesc:	seniors (scg grnt)/march brk	InvAmt:	\$700.00		
ChqNo:	0035076	Date:	2025-03-24	Vendor:	THE CITY OF NORTH BAY	Amount:	\$1,356.00
InvNo:	2025 FONOM B REID	InvDesc:	2025 conference reg (reid)	InvAmt:	\$452.00		
InvNo:	2025 FONOM A HOBBS	InvDesc:	2025 fonom conference (hobbs)	InvAmt:	\$452.00		
InvNo:	2025 CONF REG HOOPER	InvDesc:	2025 fonom conf.reg.(hooper)	InvAmt:	\$452.00		
ChqNo:	0035077	Date:	2025-03-24	Vendor:	WINDOWS UNLIMITED	Amount:	\$1,582.00
InvNo:	2025-06	InvDesc:	parks maintenance	InvAmt:	\$1,582.00		
ChqNo:	0035078	Date:	2025-03-24	Vendor:	WOOD WYANT CANADA INC	Amount:	\$412.45
InvNo:	399146	InvDesc:	arena-floor clnr supplies	InvAmt:	\$412.45		

*** End of Report ***

Report Total:

\$124,522.70

ment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
5036		2025-03-24	03/25COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
5037		2025-03-24	03/25COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
5038		2025-03-24	03/25COMB	133	BOND, FREDA	OUTSTANDING	Cheque
5039		2025-03-24	03/25COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
5040		2025-03-24	03/25COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
7		2025-03-24	03/25COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
8		2025-03-24	03/25COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
9		2025-03-24	03/25COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
0		2025-03-24	03/25COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
1		2025-03-24	03/25COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
2		2025-03-24	03/25COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
3		2025-03-24	03/25COMB	224	HOOPER, JENNIFER	OUTSTANDING	Direct Deposit
4		2025-03-24	03/25COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
5		2025-03-24	03/25COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
6		2025-03-24	03/25COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
7		2025-03-24	03/25COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit
8		2025-03-24	03/25COMB	390	GERHARD, KARI	OUTSTANDING	Direct Deposit
9		2025-03-24	03/25COMB	391	GAMMIE, MURRAY	OUTSTANDING	Direct Deposit
0		2025-03-24	03/25COMB	394	RZADKIEWICZ, RHEAL	OUTSTANDING	Direct Deposit
1		2025-03-24	03/25COMB	399	MASTELKO, JOHN	OUTSTANDING	Direct Deposit
2		2025-03-24	03/25COMB	508	Carr, Stasia	OUTSTANDING	Direct Deposit
3		2025-03-24	03/25COMB	509	GERHARD, ANDREW	OUTSTANDING	Direct Deposit

Total : \$28,343.23

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

Ranges: **From:** **To:** **From:** **To:**
 Vendor ID First Last Chequebook ID First Last
 Vendor Name First Last Cheque Number 0035085 0035116
 Cheque Date First Last

Sorted By: Cheque Number

Distribution Types Included: All

ChqNo:	Date:	Vendor:	Amount:
0035085	2025-04-07	ALLEN'S AUTOMOTIVE GROUP	\$570.26
InvNo: 855579	InvDesc: pw-shop supplies	InvAmt: \$6.24	
InvNo: 540553	InvDesc: pw-shop supplies	InvAmt: \$101.69	
InvNo: 855376	InvDesc: pw-#2 hyd hose/fittings	InvAmt: \$111.78	
InvNo: 855358	InvDesc: pw-#2 hydraulic hose/fitt/oil	InvAmt: \$278.17	
InvNo: 854955	InvDesc: pw-trailer ball/mount/	InvAmt: \$72.38	
0035086	2025-04-07	B.A.M.M.-BRENDAN ADDISON MOBILE MECHANIC/	\$5,082.19
InvNo: 4846	InvDesc: fd-pumper truck repairs	InvAmt: \$5,082.19	
0035087	2025-04-07	CITY OF GREATER SUDBURY	\$773.43
InvNo: 00138952	InvDesc: feb recyl. material	InvAmt: \$773.43	
0035088	2025-04-07	COMPUTREK	\$1,773.84
InvNo: 31424	InvDesc: march remote server mgmt	InvAmt: \$1,572.25	
InvNo: 31388	InvDesc: admin-remote backup stor	InvAmt: \$201.59	
0035089	2025-04-07	E.CORBIERE & SONS CONTRACTING	\$5,755.09
InvNo: 3416	InvDesc: spragge st wtrmain leak	InvAmt: \$5,755.09	
0035090	2025-04-07	EXP SERVICES INC.	\$1,302.33
InvNo: 879167	InvDesc: landfill monitoring	InvAmt: \$1,302.33	
0035091	2025-04-07	FREELANDT CALDWELL REILLY	\$15,545.50
InvNo: CJH-94594	InvDesc: 2025 interim audit billing	InvAmt: \$15,545.50	
0035092	2025-04-07	GERRY STRONG	\$234.62
InvNo: APRIL 7 2025	InvDesc: bldg insp mileage	InvAmt: \$234.62	
0035093	2025-04-07	HYDRO ONE NETWORKS INC.	\$24,805.05
InvNo: MAR 27 2025 LAGOON	InvDesc: lagoon	InvAmt: \$4,725.55	
InvNo: MARCH 28 2025 LITES	InvDesc: street lites	InvAmt: \$819.13	
InvNo: MARCH 24 2025 MTG WT	InvDesc: mtg wtp	InvAmt: \$5,860.28	
InvNo: MAR 20 2025 ADMIN	InvDesc: lib bldg	InvAmt: \$844.30	
InvNo: MAR 20 2025 TENNIS	InvDesc: tennis court	InvAmt: \$36.84	
InvNo: MAR 20 2025 SS WTP	InvDesc: ss wtp	InvAmt: \$2,828.69	
InvNo: MAR 20 2025 ARENA	InvDesc: arena	InvAmt: \$1,589.02	
InvNo: MARCH 20 2025 DOCKS	InvDesc: marina docks	InvAmt: \$208.81	
InvNo: MARCH 28 2025 ICE PL	InvDesc: arena ice plant	InvAmt: \$7,892.43	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0035094	2025-04-07	KROWN RUST CONTROL SYSTEM	\$231.88
InvNo: 194-75508	InvDesc: pw-shop supplies	InvAmt: \$231.88	
0035095	2025-04-07	K.SMART ASSOCIATES LIMITED	\$1,148.36
InvNo: 37600	InvDesc: drain supt feb 2025	InvAmt: \$1,148.36	
0035096	2025-04-07	M&L SUPPLY - FIRE & SAFETY	\$2,357.33
InvNo: 025830	InvDesc: fd-compressor testing	InvAmt: \$2,357.33	
0035097	2025-04-07	MANITOWANING MILL & HOME BUILDING CENTRE	\$1,129.74
InvNo: 0325416	InvDesc: pw-shovel/elec.tape	InvAmt: \$73.43	
InvNo: 0325297	InvDesc: pw-ice cleats	InvAmt: \$29.36	
InvNo: 0324971	InvDesc: pw-hasp,pull,snaps	InvAmt: \$54.14	
InvNo: 0324845	InvDesc: pw-shop supplies	InvAmt: \$62.13	
InvNo: 0324192	InvDesc: pw-mailbox replacement	InvAmt: \$49.71	
InvNo: 0308221	InvDesc: clinic-faucet	InvAmt: \$101.69	
InvNo: 0289766	InvDesc: clinc-paint	InvAmt: \$57.60	
InvNo: 0324058	InvDesc: clinic-cove mld	InvAmt: \$149.12	
InvNo: 0325498	InvDesc: admin-broom	InvAmt: \$24.85	
InvNo: 0325497	InvDesc: lib bldg-air fresh.spry bottle	InvAmt: \$13.54	
InvNo: 0325496	InvDesc: admin bldg-cleaning	InvAmt: \$58.13	
InvNo: 0325493	InvDesc: admin-ice melt	InvAmt: \$106.14	
InvNo: 0325371	InvDesc: arena-paint/rollers	InvAmt: \$44.05	
InvNo: 0325343	InvDesc: arena-paint	InvAmt: \$64.40	
InvNo: 0325292	InvDesc: admin bldg-batteries	InvAmt: \$14.09	
InvNo: 0325222	InvDesc: arean-cleaners/etc	InvAmt: \$168.60	
InvNo: 0324853	InvDesc: office-vacuum	InvAmt: \$67.79	
0035098	2025-04-07	MANITOWANING FRESHMART	\$63.35
InvNo: 00349213	InvDesc: pw-shop supplies	InvAmt: \$37.18	
InvNo: 00351558	InvDesc: arena supplies	InvAmt: \$26.17	
0035099	2025-04-07	MCDUGALL FUELS	\$4,031.08
InvNo: 7748455	InvDesc: arena-propane	InvAmt: \$691.66	
InvNo: 7747996	InvDesc: pw-propane	InvAmt: \$3,339.42	
0035100	2025-04-07	MIKE VAREY EXCAVATING & EQUIPMENT	\$6,717.62
InvNo: INV-2027	InvDesc: pw-salt	InvAmt: \$6,717.62	
0035101	2025-04-07	MINISTER OF FINANCE	\$22,140.00
InvNo: 382003251238011	InvDesc: feb policing	InvAmt: \$22,820.00	

The Township of Assiginack
 CHEQUE DISTRIBUTION REPORT
 Payables Management

ChqNo:	Date:	Vendor:	Amount:
0035102	2025-04-07	MSC INDUSTRIAL SUPPLY ULC	\$730.64
InvNo: 7579379001	InvDesc: pw-nuts/bolts.drill bits.etc	InvAmt: \$730.64	
0035103	2025-04-07	MUNICIPAL PROPERTY ASSESSMENT CORP.	\$10,249.37
InvNo: 1800037699	InvDesc: 2025 2nd qtr billing	InvAmt: \$10,249.37	
0035104	2025-04-07	NEW NORTH FUELS INC	\$1,844.15
InvNo: 715217	InvDesc: mun office	InvAmt: \$268.32	
InvNo: 715093	InvDesc: pw-dyed diesle	InvAmt: \$605.86	
InvNo: 715094	InvDesc: pw-diesel	InvAmt: \$969.97	
0035105	2025-04-07	NORTHERN 911	\$518.42
InvNo: 21216-04012025	InvDesc: may 911 dispatch	InvAmt: \$518.42	
0035106	2025-04-07	PERRY NEWMAN	\$620.64
InvNo: APRIL 7 2025	InvDesc: bylaw mileage	InvAmt: \$620.64	
0035107	2025-04-07	RAINBOW DISTRICT SCHOOL BOARD	\$90,473.14
InvNo: 2025 1ST QTR	InvDesc: 2025 1st qtr	InvAmt: \$90,473.14	
0035108	2025-04-07	RECEIVER GENERAL	\$50,711.02
InvNo: FEB 2025	InvDesc: feb source deductions	InvAmt: \$23,618.12	
InvNo: MARCH 2025	InvDesc: march source deductions	InvAmt: \$27,092.90	
0035109	2025-04-07	SHELBA MILLETTE	\$169.39
InvNo: 25086000021U	InvDesc: otf seed-software reimb	InvAmt: \$169.39	
0035110	2025-04-07	STEVE WOOD	\$349.92
InvNo: APRIL 8 2025	InvDesc: pw-mileage	InvAmt: \$349.92	
0035111	2025-04-07	CANADIAN SAFETY EQUIPMENT INC.	\$482.74
InvNo: 57361-2	InvDesc: fd-helmet	InvAmt: \$482.74	
0035112	2025-04-07	GYM & TONIC	\$1,017.00
InvNo: 1319	InvDesc: march seniors fitness	InvAmt: \$1,017.00	
0035113	2025-04-07	TOROMONT CAT	\$1,470.56
InvNo: PS051480449	InvDesc: pw-grader cutting edge	InvAmt: \$1,234.64	
InvNo: W0901063361	InvDesc: pw-#9 maint prog	InvAmt: \$235.92	
0035114	2025-04-07	WEAVER-SIMMONS	\$567.83
InvNo: 968851	InvDesc: general legal	InvAmt: \$567.83	
0035115	2025-04-07	WINDOWS UNLIMITED	\$2,853.25
InvNo: 2025-19	InvDesc: cleaning (adm/lib)	InvAmt: \$2,853.25	
0035116	2025-04-07	XEROX CANADA LTD.	\$1,527.02
InvNo: L02546424	InvDesc: copier lease	InvAmt: \$1,378.28	
InvNo: F63872612	InvDesc: monthly copier usage	InvAmt: \$148.74	

*** End of Report ***

Report Total:

\$257,246.76

Date : 2025-04-07
Time : 12:32:18 PM

The Township of Assiginack

Payment #	Amount	Date	Batch #	Employee ID	Employee Name	Status	Payment Method
0035079		2025-04-07	04/07COMB	122	HOBBS, ALTON	OUTSTANDING	Cheque
0035080		2025-04-07	04/07COMB	126	MacDONALD, DEBORAH	OUTSTANDING	Cheque
0035081		2025-04-07	04/07COMB	133	BOND, FREDA	OUTSTANDING	Cheque
0035082		2025-04-07	04/07COMB	222	ELLIOTT, DWAYNE	OUTSTANDING	Cheque
0035083		2025-04-07	04/07COMB	378	MILLETTE, SHELBA	OUTSTANDING	Cheque
0035084		2025-04-07	04/07COMB	510	WHALEN, JAMES	OUTSTANDING	Cheque
4324		2025-04-07	04/07COMB	106	WOOD, STEVEN	OUTSTANDING	Direct Deposit
4325		2025-04-07	04/07COMB	118	COOPER, RONALD	OUTSTANDING	Direct Deposit
4326		2025-04-07	04/07COMB	168	STRONG, GERRY	OUTSTANDING	Direct Deposit
4327		2025-04-07	04/07COMB	216	REID, BRENDA	OUTSTANDING	Direct Deposit
4328		2025-04-07	04/07COMB	221	MAGUIRE, ROBERT	OUTSTANDING	Direct Deposit
4329		2025-04-07	04/07COMB	223	BOWERMAN, JANICE	OUTSTANDING	Direct Deposit
4330		2025-04-07	04/07COMB	224	HOOPER, JENNIFER	OUTSTANDING	Direct Deposit
4331		2025-04-07	04/07COMB	323	WHITE, JACQUELINE	OUTSTANDING	Direct Deposit
4332		2025-04-07	04/07COMB	365	BOWERMAN, COLE	OUTSTANDING	Direct Deposit
4333		2025-04-07	04/07COMB	370	LENTIR, CRYSTAL	OUTSTANDING	Direct Deposit
4334		2025-04-07	04/07COMB	386	NEWMAN, PERRY	OUTSTANDING	Direct Deposit
4335		2025-04-07	04/07COMB	390	GERHARD, KARI	OUTSTANDING	Direct Deposit
4336		2025-04-07	04/07COMB	394	RZADKIEWICZ, RHEAL	OUTSTANDING	Direct Deposit
4337		2025-04-07	04/07COMB	399	MASTELKO, JOHN	OUTSTANDING	Direct Deposit
4338		2025-04-07	04/07COMB	508	Carr, Stasia	OUTSTANDING	Direct Deposit
4339		2025-04-07	04/07COMB	509	GERHARD, ANDREW	OUTSTANDING	Direct Deposit

Total : \$27,529.03

MUNICIPALITY



OF ASSIGINACK

Municipal Staff Report to Council

From: Stasia Carr, Clerk

Subject: WEBSITE RFP Recommendation AND APP information.

Recommendation:

That Council awards the WEBSITE RFP to UPANUP for a total of \$20,000.00 plus HST;

FURTHER, staff explore TownAPP further and report back to Council.

2. Purpose

The purpose of this report is to provide a recommendation to Municipal Council for the selection of a company to develop a new municipal website. After reviewing the proposals received through the Request for Proposal (RFP) process, it is the staff's recommendation to award the contract to UPANUP. Council had also requested staff to investigate using an APP and suggested to contact Billings Township an inquire about the cost.

3. Background

The municipality issued a Request for Proposal (RFP) to develop a new website to replace the existing site. The objectives of the new website include improving user experience, compliance with the Accessibility for Ontarians with Disabilities Act (AODA), modern design, and a backend system that allows for easy content management.

We received a total of **six proposals** in response to the RFP. Each proposal was thoroughly evaluated by staff based on the criteria outlined in the RFP. The evaluation considered factors such as accessibility, navigation, design, CMS features, work plan and schedule, pricing, ongoing support, and optional additions.

Evaluation Criteria:

The proposals were assessed based on the following key evaluation criteria:

a) Accessibility Compliance:

Accessibility is a legislated requirement in Ontario under the **Accessibility for**

Ontarians with Disabilities Act (AODA). The Act mandates that all public sector organizations, including municipalities, must ensure their websites are fully accessible to people with disabilities. The deadline for municipalities in Ontario to comply with the AODA website accessibility standards was **January 1, 2021**. Proposals were evaluated for their adherence to these accessibility standards,

b) **Site Navigation:**

The ease with which users can navigate the website was a critical factor in the evaluation. Proposals that outlined a clear, logical, and user-friendly navigation structure were rated higher.

c) **Graphic Design Experience:**

The quality and creativity of the design were carefully reviewed. Proposals that demonstrated strong experience in graphic design, aligning with the municipality's branding while providing a modern and visually appealing website, were prioritized.

d) **Content Management System (CMS) Features:**

The ease of use and functionality of the proposed content management system (CMS) were key factors in the evaluation. Proposals that offered an intuitive, flexible CMS that allowed staff to efficiently manage and update the website were rated positively.

e) **Work Plan and Schedule:**

The timeline proposed by the vendors for the website development, including milestones and final delivery, was assessed to ensure it was realistic and achievable.

f) **Fees for Design and Maintenance:**

The proposals were evaluated on their cost-effectiveness, including both the initial design fees and ongoing maintenance costs. Proposals that offered competitive pricing while meeting all other criteria were favored. The extent of ongoing support offered after the website's launch. This includes troubleshooting, updates, and technical assistance to ensure the website remains functional and up to date.

g) Some proposals included **optional future extensions** to the website that could be implemented later if desired. For example, the vendor recommended by staff proposed an integration option at an additional cost of **\$5,000** to add the **Escribe portal** for meetings. This portal would allow for more dynamic functionality beyond just a link, enabling residents and staff to interact with meeting agendas, minutes, and live streaming, among other features. These optional additions provide flexibility to expand the website's functionality as needs evolve over time. (Council of course may choose to add this option upfront if they wish to expand the budget).

4. APP Review with Billings Township

In discussions with Billings Township regarding their app, they provided insight into the features, cost, and their thoughts on replacing a website with the app. The app, developed by a company called TownAPP (<https://www.citizenalert.ca/>), is quite affordable, with a cost of 99 cents per full-time resident per year. This pricing structure works well for their township, as tourists can also download the app without incurring any additional costs. However, they do not recommend replacing a website with the app, as it offers minimal features primarily focused on alerts, announcements, and local information. While it serves as an effective communication tool, it lacks the broader functionality typically found on a full website.

5. Conclusion

After careful evaluation of all six proposals, UPANUP was the only vendor to provide a complete response that fully addressed all the required evaluation criteria. Their proposal met the municipality's needs and objectives, including:

- AODA Compliance – Ensuring full accessibility for all users, in line with the legislated requirements.
- Intuitive Design and Navigation – Delivering a user-friendly interface that is easy to navigate for residents and visitors.
- Experienced Graphic Design – Presenting a modern, professional, and visually appealing design aligned with municipal branding.
- Comprehensive CMS Features – Offering an easy-to-use content management system that allows municipal staff to make updates with minimal technical expertise.
- Realistic Work Plan and Schedule – Outlining a feasible timeline for development and launch.
- Competitive Fee Structure – Offering a reasonable cost for both design and ongoing maintenance.
- Ongoing Support and Maintenance – Ensuring continued support post-launch to maintain the website's security and functionality.

Additionally, their proposal included several optional features that could be explored at a later stage, providing flexibility and potential for future upgrades. One such option was the \$5,000 integration for a meeting portal, which would enhance how the municipality interacts with residents and shares public meeting content.

The evaluation of Billings Township's APP, it serves as a valuable tool for communication. While affordable and accessible for both residents and tourists, the app is not recommended to replace a full website, as it offers limited features primarily focused on communication rather than comprehensive functionality.

Recommendation:

Given that **UPANUP** is the only vendor to provide a full and comprehensive response to the RFP criteria, staff recommend proceeding with the approval of UPANUP. Their proposal offers a well-rounded solution within the allocated budget, meets all essential requirements, and includes robust ongoing support to ensure the long-term success of the website.

Staff would also recommend Council to approve further investigation of the TownAPP and report back to Council.

Attachments:

RFP Evaluation

Billings APP example

RECEIVED
APR 01 2025

March 27th, 2025

Dear Assiginack Council,

I'm writing again on behalf of our dedicated group of volunteer mountain bikers who host events at McLean's Park. As frequent users of the park, we're continually grateful for the beautiful space and the opportunity to share it with the community.

The purpose of this letter is to request a renewal of our partnership with the municipality to support and facilitate the safe delivery of our events at McLean's Park in 2025.

Our volunteers have continued their work clearing trails of leaves and debris each spring and fall, and over the years, we've worked in consultation with the municipality to thoughtfully expand the trail network at McLean's.

In 2024, we hosted four events at the park:

- A community mountain bike race
- A youth "Learn to Mountain Bike" program
- A six-hour team relay
- A high school race (part of the Rainbow District School Board series)

These events welcomed riders of all ages and skill levels, with a combined total of 127 participants. In addition to providing outstanding recreational opportunities for Manitoulin residents, our events help showcase McLean's Park to riders from across the Island and beyond — with past participants coming from Sudbury, North Bay, and Sault Ste. Marie.

As in previous years, all proceeds from our events are returned to the community, primarily in support of youth sports and the mountain bike team at Manitoulin Secondary School. We do our best to keep participant costs low, ensuring these events remain accessible to all.

We are once again asking for the municipality's support in extending its insurance coverage to include our events at McLean's Park. This partnership is not only cost-effective — it is essential. Without the municipality's insurance coverage, the cost of private insurance would be prohibitive, and we would be unable to run these events. Last year, this arrangement allowed us to host successful, incident-free events that brought people together and encouraged healthy, outdoor activity.

We take participant safety seriously. The style of cross-country mountain biking done at McLean's is relatively low risk, with slower speeds and a low probability of serious injury. We continue to use waivers and safety protocols that meet insurance requirements and reflect best practices in the sport.

We believe that continuing this partnership between our volunteer group and the municipality is a simple, sustainable way to enhance local recreation, promote tourism, and build community pride in McLean's Park.

Thank you once again for your time and consideration.

Sincerely,
Ben Quackenbush

RECEIVED

MAR 31 2025

Patricia Morka
118 Eastview Lane
P0P1N0
Secretary- Assiginack Horticultural Society

Municipality of Assiginack
Mayor Brenda Reid & Councillors

March 31, 2025

Dear Mayor & Councillors;

The Horticultural Society as well as the Assiginack Museum mutually celebrate their 70th Anniversary this year. The Horticultural Society will again be purchasing and planting flowers in the flower beds at the Museum, and barrels at the various locations around Manitowaning to beautify our community!

We have received many positive comments from towns people and tourists alike on the beauty this effort brings to our town. As this year is the 70th Anniversary of the Assiginack Horticultural Society our member volunteers will be committing additional time to ensure our town is looking its best for the celebratory flower show and luncheon in July.

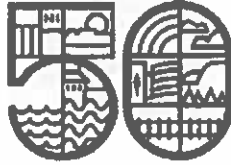
The Horticultural Society would appreciate if the town would consider purchasing 5 banners on behalf of the Horticultural Society and 5 banners on behalf of the Museum, for a total of 10 banners that would display a combined celebration of the 70th Anniversary for both the Horticultural Society and the Museum. Our two groups will be meeting to plan for some combined celebrations or events aside from the Horticultural Society's annual Flower show in July. The banners would be hung where we usually display the banners for xmas, veterans etc. to communicate and celebrate the mutual societies anniversaries and look very nice in town.

We look forward to hearing from you at your earliest convenience and again appreciate any support to purchase the banners to enhance the beauty of our community.

Sincerely,



Patricia Morka-Secretary
Assiginack Horticultural Society
c/o 118 Eastview Lane
Manitowaning, ON, P0P1N0



Tuesday, March 25, 2025

The Honourable Doug Ford,
Premier of Ontario
premier@ontario.ca

Dear Honourable Doug Ford:

Re: Request for Redistribution Funding for Sustainable Infrastructure

Please be advised that the following resolution was adopted by Committee of the Whole at its meeting held on March 10, 2025 and subsequently ratified by City Council on March 24, 2025.

MOVED BY: Councillor Kristen Oliver
SECONDED BY: Councillor Michael Zussino

“WITH RESPECT to the Memorandum from Councillor Kristen Oliver, Chair – Inter-Governmental Affairs Committee, dated February 11, 2025, we support, in principle, the request for redistribution of the Provincial Land Transfer Tax and Goods and Services Tax to Municipalities for Sustainable Infrastructure Funding from the Province of Ontario;

AND THAT the City of Thunder Bay express its willingness to work collaboratively with the Province in an effort to realize any and all opportunities that may be available with respect to support for long term planning and sustainable infrastructure funding for municipalities in Ontario that result in overall community benefit;

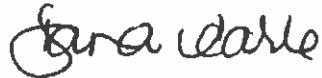
AND THAT a copy of this resolution be provided to the Prime Minister of Canada, Premier of Ontario, the Ontario Minister of Finance, Minister of Municipal Affairs and Housing, MP Thunder Bay-Rainy River, MP Thunder Bay - Superior North, MPP Thunder Bay - Atikokan, MPP Thunder Bay - Superior North, the Federation of Canadian Municipalities (FCM), the Association of Municipalities of Ontario (AMO), and all 444 municipalities in Ontario;

AND THAT any necessary by-laws be presented to City Council for ratification.”

Result: CARRIED

Should you have any further questions relative to the above, please do not hesitate to contact the undersigned.

Yours very truly,



Dana Earle
Deputy City Clerk

/gs

Cc:

Prime Minister of Canada,
Premier of Ontario,
Ontario Minister of Finance,
Minister of Municipal Affairs and Housing,
MP Thunder Bay-Rainy River,
MP Thunder Bay - Superior North,
MPP Thunder Bay - Atikokan,
MPP Thunder Bay - Superior North,
Federation of Canadian Municipalities (FCM),
Association of Municipalities of Ontario (AMO),
all 444 municipalities in Ontario

The Corporation of the Township of Assiginack

By-Law No. 2025-08

BEING A BY-LAW TO AUTHORIZE THE HIRING OF A RECREATION DIRECTOR.

WHEREAS authority is found in Section 11 of The Municipal Act, R.S.O. 2001, c.25, as amended;

AND WHEREAS Council wishes to hire a Recreation Director;

NOW THEREFORE the Council of the Corporation of the Township of Assiginack **ENACTS AS FOLLOWS:**

1. THAT we appoint Kelly Ranta as Recreation Director, effective April 7, 2025.
2. THAT we authorize an employment contract, attached to and forming part of this by-law as Schedule A.
3. THAT this by-law shall come into force and take effect upon the third and final reading hereof.

READ A FIRST, SECOND AND THIRD TIME AND FINALLY PASSED
ON THIS 15th DAY OF APRIL, 2025

Brenda Reid, Mayor

Alton Hobbs, CAO/Deputy Clerk

CORPORATION OF THE TOWNSHIP OF ASSIGINACK

BY-LAW NO. 2025-09

Being a By-law to Amend Zoning By-law No. 2024-10

Being a By-law for the purpose of amending Zoning By-law No. 2024-10, being a By-law to regulate the use of land in the Township of Assiginack under the Authority of Section 34 of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended.

Whereas, the Corporation of the Township of Assiginack has ensured that adequate information has been made available to the public and has held at least one (1) public meeting after due notice for the purpose of informing the public of this by-law;

And Whereas, upon considering representations in respect of the zoning proposal and the report of the Secretary-Treasurer of the Manitoulin Planning Board, the Council of the Township of Assiginack deems it advisable to amend By-law No. 2024-10, as amended;

And Whereas, Council deems it appropriate whereby Restricted Area Zoning By-law No. 2024-10 is to be amended to fulfill conditions of Consent to Sever, File No. B28-24, as conditionally approved by the Manitoulin Planning Board to prohibit any of the existing buildings on the proposed severed land and the proposed retained land that do not meet the Minimum Distance Separation (MDS) Formulae to be used for the housing of livestock, within lands described as being Lot 10, Conc. III, (Located at #354 Irish Line), Township of Bidwell, Municipality of Assiginack, District of Manitoulin.

Now Therefore, the Council of the Corporation of the Township of Assiginack enacts, as follows:

1. Despite Section 6.2 - Rural (RU) Zone, adds to Subsection 6.2.4, **Exception No. RU-16** and Despite Section 6.11 - Conservation (CO) Zone, adds to Subsection 6.11.3., **Exception No. CO-1**, the following:
'prohibits any of the existing buildings on the proposed severed land or the proposed retained land resulting from Consent to Sever File No. B28-24, that do not meet the Minimum Distance Separation (MDS) Formulae to be used for the housing of livestock.'
within lands described under Subsection (2.) below;
2. Subsection (1.) applies to those lands described as being Lot 10, Conc. III, (Located at #354 Irish Line), Township of Bidwell, Municipality of Assiginack, District of Manitoulin, as registered in the Land Registry Office for the Registry Division of Manitoulin (31).
3. All other uses, performance standards and provisions of Restricted Zoning By-law 2024-10, which apply to the Rural (RU) Zone and the Conservation (CO) Zone that are not specifically varied hereby apply to the land described under Subsection (2.) of this By-law.
4. That it is hereby certified that this amending By-law is in conformity with Official Plan for the District of Manitoulin.
5. Schedule "A" hereto attached shall be considered to be part of this By-law.
6. This by-law shall come into force in accordance with the provisions of Section 34 of the Planning Act, R.S.O. 1990 Chapter P. 13 and take effect on the date of its final reading subject to the expiration of the 20 day appeal period, provided in Section 34(19) of the Planning Act and subject to the approval of the Ontario Land tribunal (OLT) where objections to this by-law are filed with the Municipal Clerk together with the prescribed fee.

Read a First, Second and Third
Time this _____ day of _____, 2025.

Brenda Reid, Mayor

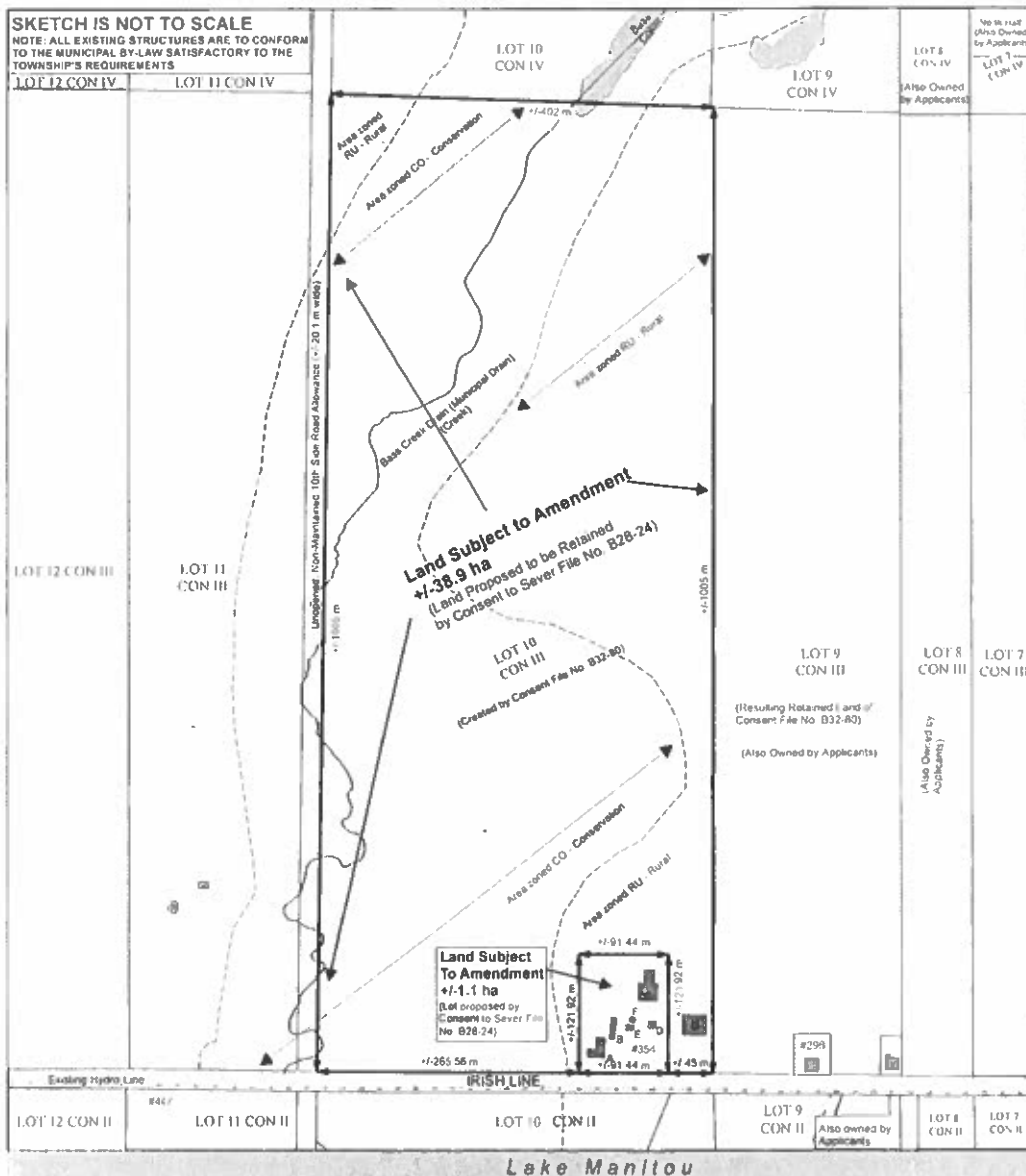
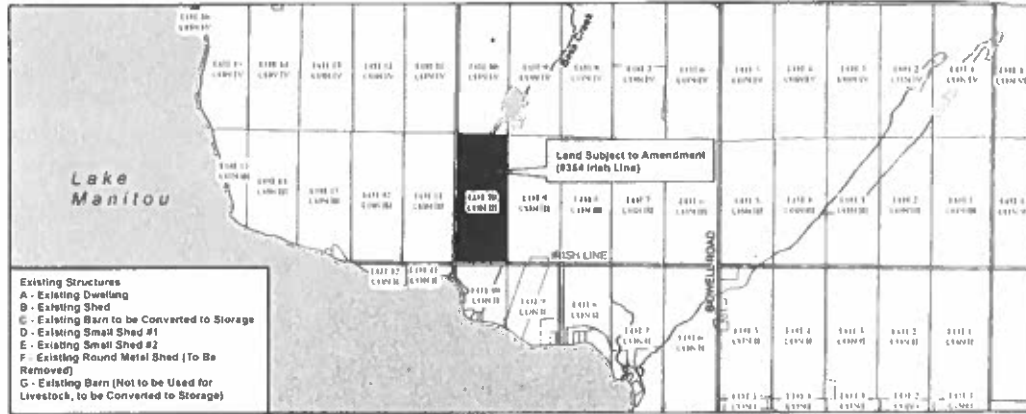
Alton Hobbs, Clerk

THIS IS SCHEDULE "A" TO BY-LAW NO. 2025-
 PASSED ON THE _____ DAY OF _____ 2025.

Lot 10 Concession III
 (#354 Irish Line)
 Township of Bidwell
 Municipality of Assinack
 District of Manitoulin

Brenda Reid Mayor

Alton Hobbs, Clerk



CORPORATION OF THE TOWNSHIP OF ASSIGNACK

BY-LAW NO. 2025- 10 _____

Being a By-law to Amend Zoning By-law No. 2024-10

Being a By-law for the purpose of amending By-law No. 2024-10, being a By-law to regulate the use of land in the Township of Assignack under the Authority of Section 34 of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended.

Whereas, the Corporation of the Township of Assignack has ensured that adequate information has been made available to the public and has held at least one (1) public meeting after due notice for the purpose of informing the public of this by-law;

And Whereas, upon considering representations in respect of the zoning proposal and the report of the Secretary-Treasurer of the Manitoulin Planning Board, the Council of the Township of Assignack deems it advisable to amend By-law No. 2024-10, as amended;

And Whereas, Council deems it appropriate whereby Restricted Area Zoning By-law No. 2024-10 is to be amended to rezone from Pit and Quarry (PQ) Zone to Rural (RU) Zone lands described as being Lot 1, Conc. A, excepting Parts 1, 2, and 3, Plan 31R-3814 and Part of Lot 2, Conc. A, as in Instrument No. RM63376, (Located at #191 Monkhouse's Road), Township of Sheguiandah, Municipality of Assignack, District of Manitoulin.

Now Therefore, the Council of the Corporation of the Township of Assignack enacts, as follows:

1. To rezone from Pit and Quarry (PQ) Zone to Rural (RU) Zone, lands described in Subsection 2.
2. Subsection (1.) applies to those lands described as being Lot 1, Conc. A, excepting Parts 1, 2, and 3, Plan 31R-3814 and Part of Lot 2, Conc. A, as in Instrument No. RM63376, (Located at #191 Monkhouse's Road), Township of Sheguiandah, Municipality of Assignack, District of Manitoulin, as registered in the Land Registry Office for the Registry Division of Manitoulin (31).
3. All other uses, performance standards and provisions of Restricted Zoning By-law 2024-10, which apply to the Rural (RU) Zone that are not specifically varied hereby apply to the land described under Subsection (2.) of this By-law.
4. That it is hereby certified that this amending By-law is in conformity with Official Plan for the District of Manitoulin.
5. Schedule "A" hereto attached shall be considered to be part of this By-law.
6. This by-law shall come into force in accordance with the provisions of Section 34 of the Planning Act, R.S.O. 1990 Chapter P. 13 and take effect on the date of its final reading subject to the expiration of the 20 day appeal period, provided in Section 34(19) of the Planning Act and subject to the approval of the Ontario Land tribunal (OLT) where objections to this by-law are filed with the Municipal Clerk together with the prescribed fee.

Read a First, Second and Third
Time this _____ day of _____, 2025.

Brenda Reid, Mayor

Alton Hobbs, Clerk

 Brenda Reid Mayor

 Alton Hobbs, Clerk

Lot 1 Concession A Excepting Part 1, 2 and 3 Plan 31R-3814 and
 Part Lot 2 Concession A As In Instrument No. RM63376
 (#191 Monkhouse's Road)
 Township of Sheguiandah
 Municipality of Assiginack
 District of Manitoulin



Prepared January 31 2025

