

MUNICIPALITY



OF ASSIGINACK

**BOX 238, MANITOWANING, ONT., P0P 1N0
(705) 859-3196 or 1-800-540-0179**

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK COMMITTEE
OF THE WHOLE MINUTES**

Tuesday, March 4, 2025, at 7:00 p.m.

PRESENT: Mayor Brenda Reid,

Councillors Dwayne Elliott, Janice Bowerman, Jennifer Hooper, and
Robert Maguire.

STAFF: Deb MacDonald - Treasurer/Deputy CAO, Stasia Carr- Clerk

Opening and Declarations

Moved by Councillor Hooper

THAT the meeting be opened with Mayor Reid presiding in the Chair.

Carried

The Land Acknowledgement was read by the Mayor.

Administrative and Planning

a) EDO Report

Mayor Reid reviewed the list of approved applications and newly submitted applications with the committee. She advised that the two Generac generators will be going to tender. Signage (approximately three) from the OTF Seed Grant will also be erected this year. Mayor Reid also advised that seniors' oral history videos are in progress. Movie nights will be held at the library, funded through the New Horizons Program for seniors. Grants submitted or currently being completed include the Canadian Heritage Fund, Seniors Community Grant, OTF Capital Grant, and an Inclusive Community Grant.

An inventory of assets was reviewed. Stickers will be created to place on all Township assets. The location of all items will be confirmed. It was noted to

include condition reports for each item for determining their lifecycle. Property and buildings are to be added to the list.

b) ICIP Funding Status Update

A spreadsheet was provided to the committee to review where items were colour coded to indicate the items that are completed, not completed, or need to request to change by the funder. A letter from the recreation director and EDO were also reviewed to consider options. The committee was asked to review and discuss ideas and options for requests to make to the funder to use the remaining \$100,000 from the approved budget under the grant. Discussion ensued. A copy of the engineer report for the arena is to be circulated. The committee would like to see if anything can be done with the back portion of the arena that would fit under the grant. The committee also want staff to investigate the possibility of resurfacing the tennis courts by RFQ. Quotes for lighting at Toboggin Hill will also be sourced.

c) Enabling Accessibility Fund Status Update

Deb will request an extension from the funder to see what date is provided. The committee would like to look at replacement doors and/or ramps.

Closed Session

Moved by Councillor Bowerman

Seconded by Councillor Hooper

THAT in accordance with Section 239 of the Municipal Act, as amended, Council proceeds to a Closed Session at 7:28 p.m. to attend to matters pertaining to:

- a) Personal matters about an identifiable individual, including municipal employees;*

Carried

Moved by Councillor Bowerman

Seconded by Councillor Elliot

THAT we adjourn from the Closed Session at 9:04 p.m., accept the minutes of the previous closed session, and resume our Regular Meeting.

Carried

Moved by Councillor Maguire

Seconded by Councillor Bowerman

THAT the committee direct staff to proceed with instructions as provided in the closed session discussion.

Carried

Recorded Vote

Councillor Janice Bowerman	yeah
Councillor Dwayne Elliot	yeah
Councillor Jennifer Hooper	yeah
Councillor Robert Maguire	yeah
Mayor Brenda Reid	yeah

Moved by Councillor Elliot

THAT we adjourn at 9:06 p.m. until the next regular meeting or call of the chair.

Carried

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Chair

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Clerk

(These minutes have been circulated but are not considered Official until Council approval.)