

MUNICIPALITY



OF ASSIGINACK

BOX 238, MANITOWANING, ON, P0P 1N0

(705) 859-3196 or 1-800-540-0179

**COMMITTEE OF THE WHOLE AGENDA
TUESDAY, MARCH 4TH, 2025, AT 7:00 P.M.**

1. OPENING AND DECLARATIONS

2. ADMINISTRATION/FINANCE/PLANNING

- a) EDO Report – copy attached
- b) ICIP Funding Status Update
- c) Enabling Accessibility Fund Status Update

3. CLOSED SESSION

In accordance with Section 239 of the Municipal Act, as amended, Council proceeds to a Closed Session at 7:07 p.m. to attend to matters pertaining to:

- a) Personal matters about an identifiable individual, including municipal employees;

4. ADJOURNMENT

The previously proposed ICIP grant upgrade of the local arena to include a gymnasium has significantly exceeded the anticipated cost, so we are respectfully requesting the reallocation of this ICIP recreational funding of x \$\$\$\$ for a Sports Equipment Storage Unit and Toboggan Hill Community Park Area in light of gymnasium cost. COVID did play a major role in the increase of construction costs which lead to this unanticipated increase in completing upgrades to create a gymnasium.

Benefits to the Community at Large

Assiginack Township stands to benefit greatly from the proposed reallocation of funds for the Sports Equipment Storage Unit and Toboggan Hill Community Park Area upgrades. By investing in a storage unit, the township can provide a larger safe and secure space for storing equipment and supplies necessary for various recreational activities. This will not only improve the organization and efficiency of recreational programs but also ensure the longevity and maintenance of equipment, ultimately benefiting the entire community.

In addition, further upgrades to the Toboggan Hill Community Park Area will provide residents of all income and ages with a safe and enjoyable year-round recreational activity. A well-maintained and accessible Toboggan Hill Community Park Area will promote year-round and extended hours outdoor physical activity and social interaction, contributing to the health and well-being of community members. Furthermore, enhancing the Toboggan Hill Community Park Area will attract tourists and visitors to the Township, boosting local tourism and economic development.

Rationale Behind Requesting Reallocation of ICIP Recreational Funds

The decision to reallocate ICIP recreational funds for the Sports Equipment Storage Unit and Toboggan Hill Community Park Area upgrades is based on the urgent need to address the financial shortfall resulting from the unanticipated 'COVID-related' excessive construction costs of the arena upgrades. The gymnasium addition to the back end of the Assiginack arena was a crucial investment in promoting fitness and wellness in the community. However, the costs have exceeded initial projections, necessitating a shift in funding priorities to ensure the completion of other essential recreational projects.

By reallocating these funds within the ICIP recreational budget, the Township could proceed with the Sports Equipment Storage Unit Build and for further Toboggan Hill Community Park Upgrades and be able to increase the 'quality' of these projects. The Sports Equipment Storage Unit will provide a practical solution to the continual lack of space for equipment storage, while the Toboggan Hill Community Park will enhance year-round and extend the hours of recreational experience for residents. These projects also align with the Township's commitment to promoting an active and vibrant community, making the reallocation of funds a strategically aligned and beneficial alternate decision.

In closing, the reallocation of ICIP recreational funds for the Sports Equipment Storage Unit Build and for further Toboggan Hill Community Park Upgrades is Assiginack Township's respectful request to ICIP. By investing in these two projects, the Township will enhance recreational opportunities, promote community well-being of our residents, and stimulate local tourism and economic growth.

We respectfully request your support in considering this funding reallocation to ensure the continued development and prosperity of Assiginack Township.

Thank you for your time and attention to this matter.

EDO: 2025 GRANTS/PROJECTS SUMMARY

As of Winter 2024, to January 2025 CURRENT APPROVED GRANTS

*2024-2025 Fire Protection Grant has been approved for funding in the amount of **\$8,320.45** (Fire Department Exactor Machine - *Specific Type of Carcinogen Washing Machine as Requested By The Current Fire Chief*)

*2024-2025 Community Emergency Preparedness Grant has been approved for funding in the amount of **\$50,000.00** (Two Generacs with Propane Tanks and Complete Electrical Installation at the Library and Arena Community Evacuation Locations Plus 2 Portable Potable Water Tanks 200+Gallon)

*2024-2025 OTF Seed Grant (*future potential to get 3yrs more funding to continue/expand this project *Up to 100,000 per year*) has been approved for funding in the amount of **\$46,200** (Museum New Archive Computer System. Start of Guided Twsp. Tour Incl. Tri-lingual Site Signage along with other posters/marketing...all with IT QR Code Archived Museum Connections. ARCHIVE VIDEO RECORDINGS of Seniors Community Members Memories and Wishes For Twsp. Future)

*2025-2026 New Horizons for Seniors Program has been approved for funding in the amount of **\$12,020.00** (For Seniors Programming Includes Local Health Team Presentations to Movie Nights...)

NEW APPLICATIONS SUBMITTED AWAITING FUNDER RESPONSE:

*2025 Canadian Heritage Fund (Canada Day) has recently been applied for in the amount of **\$4,700.00** (Community Events, Entertainment, Fireworks and Cake...)

*2025-2026 Seniors Community Grant has recently been applied for in the amount of **\$17,055.00** (For Seniors Cross-cultural and Cross-Generational Programming under generalized idea of local fruit preserving, dehydrating and sharing family recipes while holding fun social community picnic outings...)

*2025-2026 OTF Capital Grant is being worked on in the amount of **\$93,000.00** (To make the Museum and Cenotaph Grounds Fully *New Cement Walk Ways *New Fence For Cenotaph *High Performance Outdoor Commercial Grade Safety Solar Lights *Accessible Picnic Tables and Benches)

*2025-2026 Inclusive Community Grant is being worked on in the amount of **\$60,000.00** (For accessible trail, seating and sensory gardens to the lakeshore. Incl. Tri-lingual signage...)
This Application TBD at March 2025 Council Meeting

In conclusion, in the last 6 months we have secured 100% of \$116,540.00 to accomplish specific pre-identified Council and Department Strategic Goals.

These currently proposed 2025 current applications of approximately 100% of \$174,755.00 will all continue to help the further achieve these goals in a progressive and logical community partnership manner.

****1. HEWSF Application? It is now in the engineers hands. (Upgrades to town water mains...)***

****2. ICIP? (Recreation Centre and Grounds) **ONLY 74% FUNDED*****

Parks and Recreation PROGRAMMING INVENTORY of Assets Purchased Through Township Grants/Department Budget

* Note: all items were purchased by Jackie White; cost – numbers are rounded off, and they do not include tax rebates

| Grant/Year | Item | Serial Number | Cost | Location |
|-----------------------------|--|---------------|--------------|--------------------|
| Hydro One 2014 | Playground Equipment | | \$12,000.00 | Beach |
| NHSP 2017 | 4 Metal Picnic Tables | | \$9,000.00 | Pavilion at Beach |
| ON Sport and Rec. 2017 | 8 Sup, Paddles, PDF | | \$14,624.00 | Arena |
| NHSP 2018 | 20 Walking Poles | | \$700.00 | Arena |
| TWP 2019 | 4 Badminton Nets | | \$4,000.00 | Arena |
| Canada Post 2019 | 6 Janome MC Sewing Machines | #s? | \$4,200.00 | Activity Room, |
| TWP 2019 | 15 Badminton Rackets / Birdies | | \$1,000.00 | Arena |
| TWP 2020 | 20 Soccer Balls | | \$200.00 | Arena |
| TWP 2020 | 20 Baseball Helmet and 64 Baseballs | | \$2,000.00 | Ball Shed |
| Healthy Kids Community 2021 | 90 Sets of Snowshoes with Poles | | \$9,000.00 | Arena |
| TWSP 2021 | 4 Ball Field Bases | | \$1,500.00 | Ball shed |
| NOHFC 2021 | Zamboni | 526-13143 | \$100,000.00 | Arena |
| NHSP 2022, 24 | 20 Pickleball Rackets and Balls | | \$2,000.00 | Arena |
| NHSP 2022 | 2 Pickleball Nets | | \$800.00 | Arena |
| OTF 2022 | 2 Sets of Bleachers | | \$12,000.00 | Fair Grds. |
| OTF 2022 | Portable Staging | | \$8,462.00 | Arena |
| OTF 2022 | Speaker System | | \$1,000.00 | Arena |
| OTF 2022 | #? Fully Accessible Porta Potties | | \$14,000.00 | ? |
| OTF 2022 | 5? Picnic Tables (Branding) | | \$9,900.00 | ? |
| Blue Jays 2022 | Ball Diamond Fence | | \$66,000.00 | Fair Grds. |
| ICIP 2022 | Ball Diamond Lights | | \$150,000.00 | Fair Grds. |
| ICIP 2022 | 2 Soccer Nets | | \$1,500.00 | Fair Grds. |
| TWP 2023 | 2 Hockey Nets | | \$1,600.00 | Arena |
| ICIP 2024 | 6 Stop Watches | | \$90.40 | Arena Office? |
| ICIP 2024 | Timer | | \$90.48 | Arena |
| NHSP 2016 | All Assets RE: Pathway from Hill Top to Beach with Flora, Benches ETC... | | \$14,000.00 | Office / Beach |
| NHSP 2017 | Bocce Ball, Benches ETC. | | \$12,500.00 | Arena / Queen's Pk |
| NHSP 2018 | Pavillion, Benches ETC. | | \$17,496.00 | McLean's Pk |
| NHSP 2019 | Atrium Soundproofing | | \$31,682.30 | Arena |
| SCGP 2020-21 | 67 Craft Classes with Materials | | \$10,000.00 | Arena |
| SCGP 2022-23 | # Flutter Boards, #Sinking Equipment, #Flootation Devices | | \$1,399.67 | ? |

The 2022 OTF pitching machine did not get purchased?

2x Hand Sanitization Stations – To Be Located

Parks, Recreation, and Culture PROGRAMMING INVENTORY of Assets Purchased Through Township Grants (+Branding Assets)

* Note: all items were purchased by *Shelba Millette*; cost – numbers are rounded off, and they do not include tax rebates

| Grant/Year | Item | Serial Number | Cost | Location |
|------------|--|---------------|--------------|------------|
| OTF 2021 | High Falls Bridge (ED) | N/A | \$471,000.00 | High Falls |
| ICIP 2021 | Toboggan Hill Renovations (ED) | | \$50,000.00 | Tob. Hill |
| OTF 2022 | Toboggan Hill Septic (ED) | | \$98,000.00 | Tob. Hill |
| OTF 2024 | Tent (Custom Branding) | 102100 | \$4909.45 | EDO Office |
| OTF 2024 | Rowing Machine | TBD | \$847.49 | Office |
| OTF 2024 | Tread Mill and Matt=(\$69.00) | TBD | \$1649.87 | Hwy |
| OTF 2024 | 10 x Hurdles | TBD | \$1765.30 | TBD |
| OTF 2024 | Cross Training Room | TBD | \$7491.73 | |
| OTF 2024 | 4 x Iron Shot Puts | TBD | \$125.49 | |
| OTF 2024 | 2 x Discus | TBD | \$196.73 | |
| OTF 2024 | Starter Pistol | TBD | \$494.03 | |
| OTF 2024 | 10 x Starter Blocks | TBD | \$2146.30 | |
| OTF 2024 | Lap Counter with Bell | TBD | \$709.93 | |
| OTF 2024 | PA System (Branding) | TBD | \$2284.73 | Office |
| OTF 2024 | Outdoor Rowing Machine (Branding) | TBD | \$4443.73 | |
| OTF 2024 | 2 x Portable Bench (Branding) | TBD | \$3934.46 | |
| OTF 2024 | 24 x Workout Mats | TBD | \$4304.03 | |
| OTF 2024 | Bench (Branding) | TBD | \$2578.53 | |
| OTF 2024 | High Jump Package | TBD | \$11301.73 | |
| OTF 2024 | Outdoor Air Walker (Branding) | TBD | \$5332.73 | |
| OTF 2024 | 2 x Picnic Tables (Branding) | TBD | \$4696.46 | |
| OTF 2024 | 6 x Relay Batons | TBD | \$36.77 | |
| OTF 2024 | 2 x Pit Rakes | TBD | \$505.46 | |
| OTF 2024 | 2 x Measuring Tapes | TBD | \$101.48 | |
| OTF 2024 | Javelin | TBD | \$417.83 | |
| OTF 2024 | Outdoor Elliptical (Branding) | TBD | \$4354.83 | |
| OTF 2024 | Bench (Branding) | TBD | \$697.23 | |
| OTF 2024 | Weighted Vest | TBD | \$54.03 | |
| OTF 2024 | Megaphone | TBD | \$166.26 | |
| OTF 2024 | Workout Bench | TBD | \$177.50 | |
| OTF 2024 | 4 x Sun Shelters (Branding) | TBD | \$14633.30 | Hwy |
| OTF 2023 | 2 Port a Potties 2x Hand Sanitization Stations | TBD | \$7800.00 | |

Assignnack Public Library Arts and Culture PROGRAMMING INVENTORY of Assets Purchased Through Township Grants

* Note: all items were purchased by Kari Gerhard and are all located at the Assignnack Public Library; cost - does not include tax rebates

| Grant/Year | Item | Serial Number | Cost |
|---------------|--|-----------------|------------|
| NHSP 2023 | Cricut Maker | T200322J0795 | \$305.27 |
| NHSP 2023 | Lenovo IdeaPad 3 | PF3QMGTH | \$534.23 |
| NHSP 2023 | Cricut Heat Press | L020921JU7750 | \$325.39 |
| NHSP 2023 | Cricut Mini Press | H02060621JU6855 | \$91.70 |
| NHSP 2024 | iPad9th 64GB Wi-Fi | DG34NH3J9Q | \$386.66 |
| NHSP 2024 | iPad9th 64GB Wi-Fi | HVYCYYWD9N9 | \$386.66 |
| NHSP 2024 | iPad9th 64GB Wi-Fi | H7NHR6R0HH | \$386.66 |
| NHSP 2024 | iPad9th 64GB Wi-Fi | GHWXX9M2HG1 | \$386.66 |
| NHSP 2024 | iPad9th 64GB Wi-Fi | JXFGJJF2LP | \$386.66 |
| NHSP 2024 | iPad9th 64GB Wi-Fi | K4VXT7LXQ2 | \$386.66 |
| NHSP 2024 | Epson SureColor F170 - Sublimation Printer | X9FD109926 | \$589.14 |
| NHSP 2024 | Vevor Heat Press Machine (12x15") | 2.31225E+14 | \$232.35 |
| NHSP 2024 | Stand (for heat press) | N/A | \$122.10 |
| NHSP 2024 | Vevor Mug Press | 2.30823E+14 | \$149.58 |
| NHSP 2024 | Epson PictureMate PM-400 | WHVK064926 | \$284.92 |
| SCG 2024-25 | iMac 24" (Fall 2023) - Silver | K4X97K0DHY | \$1,526.39 |
| SCG 2024-25 | Canon PIXMA G620 | KNEG02777 | \$362.76 |
| OTF SEED 2025 | Canon GP300 Large Format Printer | QX2574501 | \$6,761.95 |
| OTF SEED 2025 | Computrek Museum Computer System | TBD | \$5,116.14 |
| OTF SEED 2025 | VISTEK Camera Package | TBD | \$4,457.50 |

**NOTE: Add sewing machines here (Arts and Culture Programming)

This is a Living Document so it will change over time.

| Township of Assiniboak | DATE | INVOICE # | DESCRIPTION | PAID | COST | HST | GST | PST | REBATE | rolled in (no rebate) | G (in) | NOTES |
|------------------------|---------------------|-------------|--|--|------------|----------|----------|----------|----------|-----------------------|------------|------------------|
| | | | DIGITAL CAMERA | | | | | | | | | |
| | | | TOTAL BUDGET : | \$4300.00 | | | | | | | | |
| | Nov. 19-24 | Order # | VISTEK: camera, lenses, | \$4,949.86 | \$4380.41 | \$569.45 | \$219.02 | \$350.43 | \$273.34 | \$77.09 | \$4,457.50 | -\$157.50 |
| | | | LARGE FORMAT PRINTER | | | | | | | | | |
| | | | TOTAL BUDGET : | \$7600.00 | | | | | | | | |
| | Feb. 5-25 | CSS25-0622 | Canadian Sign Supplies: | \$7,508.85 | \$6,645.00 | \$863.85 | \$332.25 | \$531.60 | \$414.65 | 116.95 | \$6,761.95 | \$838.05 |
| | | | PAPER/CANVAS BANNER & INK SUPPLIES | | | | | | | | | |
| | | | TOTAL BUDGET : | \$2500.00 | | | | | | | | |
| | Feb. 5-25 | CSS25-0622 | Canadian Sign Supplies: | \$1,512.51 | \$1,336.50 | \$174.01 | \$66.93 | \$107.08 | \$83.52 | \$23.56 | \$1,362.06 | \$1,137.94 |
| | | | COMPUTER SYSTEM FOR MASS ARCHIVING | | | | | | | | | |
| | | | TOTAL BUDGET : | \$5000.00 | | | | | | | | |
| | Jan. 23-25 | Reference # | COMPUTREK: desktop, | \$5,681.58 | \$5,027.95 | \$653.63 | \$251.40 | \$402.23 | \$313.74 | \$88.49 | \$5,116.44 | -\$116.44 |
| | | 631 v4 | internal hard drives, solid state drive, DVD-writer and one-time fees (labour) | | | | | | | | | |
| | | | PART-TIME PROJECT COORDINATOR SALARY | | | | | | | | | |
| | | | TOTAL BUDGET : | \$18,000.00 | | | | | | | | |
| | Nov. 4 - Dec. 31/24 | | Wages to Year End: Dec. 31, 2024 | \$ | | | | | | | | |
| | Jan. 1 - Oct. 20/25 | | Wages to Year End: Oct. 20, 2025 (50 weeks total) | \$ | | | | | | | | |
| | | | ANISHINABEMOWIN/OJIBWE & FRENCH TRANSLATIONS | | | | | | | | | |
| | | | TOTAL BUDGET : | \$3000.00 | | | | | | | | |
| | | | COMMUNITY/PUBLIC COMMITTEE CONSULTATIONS | | | | | | | | | |
| | | | TOTAL BUDGET : | \$800.00 (\$200/meeting X 4 meetings) | | | | | | | | |
| | | | EDU/ADMINISTRATION | | | | | | | | | |
| | | | TOTAL BUDGET : | \$5000.00 | | | | | | | | |
| | Jan. 17-25 | see exp. 2 | Hard Drive & memory cards | \$343.49 | \$303.97 | \$39.52 | \$15.20 | \$24.32 | \$18.97 | \$5.35 | \$309.32 | \$4,690.68 |
| | Feb. 22-25 | see exp. 5 | Blu-ray drive/burner + discs | \$251.38 | \$222.46 | \$28.92 | \$251.40 | \$17.80 | \$13.88 | \$3.92 | \$226.38 | \$4,464.30 |