

THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK
MINUTES OF THE SPECIAL COUNCIL MEETING

The Special Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, December 3, 2024, at 7:00 pm.

Present: Mayor Brenda Reid
Councillor Dwayne Elliott
Councillor Janice Bowerman
Councillor Jennifer Hooper
Councillor Robert Maguire

Staff: Alton Hobbs, CAO, Deputy Clerk
Deb MacDonald, Treasurer
Jackie White PEC/Arena Manager
Freda Bond Tax and Utilities Manager

#253-17-2024 J. Bowerman – D. Elliott

THAT the Special Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:05 pm, with a quorum of members present, with Mayor Reid presiding in the Chair.

CARRIED

AGENDA:

#254-17-2024 D. Elliott – J. Bowerman

THAT we amend and adopt the agenda for tonight's meeting by adding 6h) Township Policies Binder and Review and 6i) Winter Sand Contract Concerns.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST:

None

ANNOUNCEMENTS:

Mayor Reid opened with the Land Acknowledgement.

Mayor Reid presented a review of the past year and term to date and thanked Council Members and Staff for their efforts.

ADOPTION OF MINUTES:

#255-17-2024 J. Bowerman – D. Elliott

THAT we approve the Minutes of the Regular Council Meeting of November 19, 2024.

CARRIED

ACTION REQUIRED ITEMS:

#256-17-2024 J. Bowerman - D. Elliott

THAT Council authorizes the following Accounts for Payment: General \$ 119,351.23 pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

#257-17-2024 D. Elliott – J. Bowerman

THAT Council authorizes the following Accounts for Payment: Payroll \$ 29,666.38 pursuant to the attached Treasurer's Statement of Accounts.

CARRIED

#258-17-2024 J. Bowerman – R. Maguire

THAT we inform the Manitoulin Planning Board that we have no objections to the following Consent Application Files: B 26-24, B 27-24, and B 28-24, subject to the applications submitted.

CARRIED

#259-17-2024 D. Elliott – J. Bowerman

THAT Whereas the following submissions were received for the Rural Parks and Properties Maintenance Request for Proposals:

Windows Unlimited: \$ 60,342.00 inclusive of HST

NOW TJHEREFORE THAT the proposal of Windows Unlimited be accepted.

CARRIED

#260-17-2024 J. Bowerman – D. Elliott

THAT Whereas the following submissions were received for the Maintenance of Township Grass Requests for Proposals:

Windows Unlimited: \$ 281,935.00 inclusive of HST

Moggy Excavating: \$ 253,721.16 inclusive of HST.

NOW THEREFORE THAT the proposal of Moggy Excavating be accepted.

CARRIED

#261-17-2024 D. Elliott – J. Bowerman

THAT we inform Pomegran-Cyient that we would like them to attend a future meeting to explain their proposals.

CARRIED

#262-17-2024 R. Maguire – D. Elliott

THAT we approve in principle the conceptual plans for the AAEC.

AND THAT we support the project moving forward within current fiscal subsidies.

AND THAT we ask the Architect to attend a future meeting of Council.

AND FINALLY, THAT we ask that any future community consultations take place at 6 or 7 pm.

CARRIED

Council discussed their Priorities for the rest of the year and agreed that this should form the basis of 2025 capital budgeting. Council also requested that staff maintain an ongoing chart of projects, priorities and progress moving forward.

Council also asked for a report on the stacking of winter sand so late in the year and wish answers to the following questions:

- a) Was this a violation of the contract?*
- b) Who asked for the delay in putting the sand up?*
- c) Who gave the extension and for what reasons?*

#263-17-2024 R. Maguire – J. Bowerman

THAT we contract Kresin Engineering to complete an application for our Consolidated Linear Infrastructure Environmental Compliance Approval for our sewage collection system, pursuant to their proposal of November 22, 2024.

CARRIED

#264-17-2024 J. Bowerman – R. Maguire

THAT we acknowledge receipt of the Township's Policies Binders and confirm that Council will conduct an annual review of the policies at year end.

CARRIED

INFORMATION ITEMS:

#265-17-2024 R. Maguire – D. Elliott

THAT we acknowledge receipt of the following correspondence items:

- a) DSAB 3rd Quarter 2024 Report
- b) Island Wide Waste Management Committee Request for Funds
- c) North Shore Search and Rescue Request for Funds
- d) Township of King Request for PLT and Gas Tax Redistribution
- e) Township of Terrace Bay and Township of Tay Valley Request for Rural Roads Safety Program
- f) Public Health Sudbury and Districts Unapproved Minutes of November 21, 2024, meeting

CARRIED

BY-LAWS:

#266-17-2024 D. Elliott – R. Maguire

THAT By-law # 2024-12, being a by-law to amend By-law # 2024-01 by adding Schedule B be given first, second, third and final readings and enacted in open Council.

CARRIED

#267-17-2024 R. Maguire – D. Elliott

THAT By-law # 2024-15, being a by-law to replace Schedule A of By-law # 2015-29 be given first, second, third and final reading and enacted in open Council.

CARRIED

#268-17-2024 D. Elliott – J. Bowerman

THAT By-law # 2024-17, being a by-law to enter into an agreement for the provision of a community garden be given first, second, third and final reading and enacted in open Council.

CARRIED

Councillors Maguire and Hooper declared pecuniary interests in the matter and did not participate in the discussion, vote, or attempt to influence the vote.

#269-17-2024 R. Maguire – D. Elliott

THAT By-law # 2024-18, being a by-law to adopt an Employee Code of Conduct be given first, second, third and final reading and enacted in open Council.

CARRIED.

CLOSING:

#270-17-2024 D. Elliott - R. Maguire

THAT we adjourn until the next Regular Meeting at 8:00 pm or Call of the Chair.

CARRIED

Brenda Reid, MAYOR

Alton Hobbs, CAO/DEPUTY CLERK

*These Minutes have been circulated but are not considered Official until approved by Council.

8:00 pm.