

TOWNSHIP OF ASSIGINACK
PO. Box 238 MANITOWANING, ON., P0P 1N0
(705) 859-3196 or 1-800-540-0179
www.assiginack.ca

COMMITTEE OF THE WHOLE AGENDA
Tuesday, November 5, 2024 at 7:00 p.m.

OPENING AND DECLARATIONS

- 1. ADMINISTRATION/FINANCE/PLANNING**
 - a.) Request for Funding Opportunity – Celebrate Canada 2025
 - b.) Encroachment Agreement Discussion
 - c.) Climate Adaptation Plan

- 2. PUBLIC WORKS**
 - a.) Roads Review - By-law # 2024-01
 - b.) Sidewalks Discussion

- 3. PROTECTION AND CONTROL**
 - a.) Fire Hall Discussion

- 4. RECREATION AND CULTURE**
 - a.) Tree Lighting Ceremony

- 5. CLOSED SESSION**

TOWNSHIP OF ASSIGINACK
AVAILABLE FUNDING OPPORTUNITY DETAILS

1. **Funding Program Name:** **Canadian Heritage Fund: CELEBRATE CANADA 2025**
2. **Funding Provider Name:** **FEDERAL- Canadian Heritage**
 - a.) *If Provider is not in list, please add.* Click or tap here to enter text.
 - b.) *If Funding Provider is a Sponsorship Opportunity, please list details here.* **N/A**
3. **Funding Program Description:**
 - To provide access to celebrations across Canada to enable all Canadians to appreciate Canada's cultural, ethnic, linguistic and geographic diversity;
 - To create opportunities for all Canadians to participate in celebrations that contribute to building a sense of pride and belonging to Canada
4. **Amount of Funding Available (Max. Contribution Amount):** **\$5,000**
 - a.) Is this funding stackable with other levels of government? YES NO **N/A**
 - b.) Stackable Program Name: **NA** and %: **N/A**
5. **Municipal Contribution Amount (% or \$):** **ZERO**
6. **Application Deadline:** **11/21/2024**
 - a.) When will we hear back regarding a decision? **3/28/2025**
 - b.) What is the funding program's timeline for the project's duration? **1 Day**
7. **Have you consulted with the Funding Program Officer for more information?** YES NO **N/A**
8. **Have you consulted with the Treasurer regarding Budget Accommodation?** YES NO
9. **Please list any important details of the application (i.e., Contents, Resources required, Contracts that need to be executed etc.)** **(N/A)**
10. **Are any Third-Party Approvals required (i.e., Press Release approvals or Launch Date by funder?)**
YES **NO** **N/A** *Please explain: Acknowledge Funders Publicly*

PROGRAM EVALUATION

11. Please identify the Pros and Cons of this potential funding opportunity below.

PROS <i>(Why should We apply for this funding? How will this project benefit the community? Does the benefit outweigh the cost and resources required?)</i>	CONS <i>(Why shouldn't we apply for this funding? Does the benefit outweigh the cost and resources required?)</i>
*Please see Q21 below.	*NONE

TOWNSHIP OF ASSIGINACK PROJECT INFORMATION

11. **Project Name:**
12. **Township of Assiginack: Inclusive Cross-Cultural Canada Day Celebrations**
Project Details: SEE Q21 below

13. Estimated Project Budget: 5,025.00 *Requesting: 4,300.00 Eligible Expenses

14. Have you obtained quotations to confirm the cost(s)? YES NO

15. Project Timeline/Duration: 1 Year

16. Tentative Start Date: 2/3/2025

17. Tentative End Date: 6/30/2025

18. Does this project align with the 4 Core Pillars and Values from the Township's Strategic Plan?

YES NO If YES, please choose which pillar your project best aligns with. Infrastructure Investment & Renewal

19. Does this project align with the potential funding program's objectives? YES NO

20. Have you confirmed the project's eligibility with a program officer? YES NO

21. Describe the benefit(s) this project will create for our community. (i.e., creation of 5 temporary FTE jobs for local contractors; reduced financial burden on our taxpayers; or implementation of this program will engage and promote healthy, active lifestyles for seniors within our community.)

In Assiginack Township, the decision to host an **Inclusive Cross-cultural Canada Day Celebration** with relevant educational workshops leading up to July 1, 2025, offers a multitude of benefits for the community and its residents. This approach not only fosters a sense of unity and understanding among diverse cultural groups but also contributes to the overall educational development of individuals in the township.

Promotes Diversity and Inclusion

By organizing a cross-cultural Canada Day celebration, Assiginack Township creates a platform for people from various cultural backgrounds to come together and celebrate their heritage. This inclusivity promotes diversity and ensures that everyone feels valued and respected in the community. Through workshops that focus on different cultural traditions and practices, residents have the opportunity to learn from one another and gain a deeper appreciation for the unique experiences that each cultural group brings to the table.

Enhances Interpersonal Skills

Participating in cross-cultural workshops and events leading up to Canada Day fosters the development of essential interpersonal skills such as communication, empathy, and cultural sensitivity. Residents have the chance to engage in meaningful conversations with individuals from different backgrounds, gaining a broader perspective on life and enhancing their ability to connect with others on a deeper level. These skills are invaluable in today's globalized world, where cross-cultural interactions are becoming increasingly common.

Celebrates Heritage and Identity

An inclusive Canada Day celebration in Assiginack Township allows residents to proudly showcase their cultural heritage and celebrate their identity. By highlighting the diverse traditions, music, food, and art of various cultural groups, the event creates a sense of pride and belonging among residents. This celebration of heritage helps individuals connect with their roots and reinforces the importance of cultural preservation and appreciation in the Township's communities.

Educates and Raises Awareness

The educational workshops leading up to and on the day of July 1, 2025 Canada Day serve as valuable learning opportunities for visitors to and residents of Assiginack Township. By exploring different aspects of various cultures, such as history, language, cuisine, and customs, participants gain a deeper understanding of the rich tapestry of diversity that exists within the community. This knowledge not only promotes cultural awareness but also helps break down stereotypes and prejudices, fostering a more inclusive and harmonious society.

Strengthens Community Bonds

Hosting an inclusive cross-cultural Canada Day celebration creates a sense of unity and camaraderie among residents of Assiginack Township. By coming together to celebrate and learn from one another, individuals form lasting bonds and friendships that transcend cultural differences. This sense of community solidarity fosters a supportive and inclusive environment where all residents feel accepted and valued, regardless of their background.

The strategic decision to have an **inclusive cross-cultural Canada Day celebration** with relevant educational workshops in Assiginack Township leading up to and on July 1, 2025, offers a wide range of benefits for the community. From promoting diversity and inclusion to enhancing interpersonal skills and celebrating heritage, this innovative approach helps build a more cohesive and harmonious society. By embracing cultural diversity and fostering understanding among residents, Assiginack Township sets a positive example for other communities to follow, creating a brighter and more inclusive future for all.

A culturally rich community is a thriving community!

22. How does this project align with all other municipal plans? (i.e., Strategic Plan, Asset Management and Long-term Capital Plans)?

YES, it aligns with all the Assiginack Township plans.

23. Have you consulted with other relevant Township of Assiginack's Departments and Department Heads to ensure this project is not duplicating another current or future proposed project?

YES NO

24. Have Annual Maintenance costs been determined? YES NO

If yes, please identify what the annual estimated maintenance costs will be. *N/A*

PROJECT MANAGEMENT

25. Who will be responsible for overseeing and executing this project? Choose an item.

STAFF MEMBER'S NAME	ROLE	RESPONSIBILITIES
Ron Cooper	Public Works Superintendent	Overseeing Specific Canada Day Events Set-up and Dismantling
Shelba Millette	EDO	Funding Reports Launch / Marketing
Heidi Ferguson	Clerk	RFP's (If Required) – Advertising, Legal Documents
Deb McDonald	Treasurer	Accounting
Kari Gerhard	Assiginack Public Library Librarian	Cross-cultural Educational Workshops and Entertainment
Kelsey Maguire	Assiginack Museum and Heritage Complex Curator	Cross-cultural Educational Workshops and Entertainment
Jackie White	Assiginack Recreation Program and Events Coordinator	Co-ordinate Assiginack's Traditional Annual Canada Day Activities and Events

26. Are contracted services an eligible expense of this funding program? YES NO

27. Are additional Municipal Resources required to complete this project? If so, please list below.

YES – Public Works

28. Please list any future Municipal Resources required once this project is complete. (i.e., Ongoing maintenance, budgeted expenditure in Annual Operating Budget, etc.)

N/A

29. Who is responsible for Reporting on this Project if Successful? **Shelba Millette**

Staff's Recommendation to Council:

YES

Report Completed By: Shelba Millette, EDO

Date: 10/18/2024

**Please attach any supporting documentation that you deem necessary to support your recommendation to Senior Administration and Council.*