

MUNICIPALITY OF ASSIGINACK



PO. Box 238 MANITOWANING, ON., P0P 1N0
(705) 859-3196 or 1-800-540-0179
www.assiginack.ca

COMMITTEE OF THE WHOLE AGENDA

Tuesday, September 3, 2024 at 7:00 p.m.

OPENING AND DECLARATIONS

- 1. ADMINISTRATION/FINANCE/PLANNING**
 - a.) Funding Proposal- New Horizons for Seniors Program
 - b.) Funding Proposal- Fire Protection Grant
 - c.) Banner Brackets Discussion

- 2. PUBLIC WORKS**
 - a.) High Falls Road Discussion

- 3. PROTECTION AND CONTROL**

NONE

- 4. RECREATION AND CULTURE**

NONE

- 5. CLOSED SESSION**

AVAILABLE FUNDING OPPORTUNITY

Funding Program Name: New Horizons Seniors Programming

Funding Provider Name: Government of Canada

Funding Program Description:

The New Horizons for Seniors Program (NHSP) community-based stream is a federal grant.

It supports projects that are designed by seniors and for seniors in their communities.

This program funds projects that empower seniors in their communities and contribute to improving their health and well-being.

Amount of Funding Available (Max. Contribution Amount): \$25,000

Is this funding stackable with other levels of government? YES NO

Stackable Program Name: _____ and %: N/A

Municipal Contribution Amount (% or \$): \$500

Application Deadline: 9/12/24

When will we hear back regarding a decision? 1/3/25

What is the funding program's timeline for the project's duration? one year

Have you consulted with the Funding Program Officer for more information? YES NO

Have you consulted with the Treasurer regarding Budget Accommodation? YES NO

FUNDING PROGRAM EVALUATION

PROS <i>(Why should We apply for this funding? How will this project benefit the community? Does the benefit outweigh the cost and resources required?)</i>	CONS <i>(Why shouldn't we apply for this funding? Does the benefit outweigh the cost and resources required?)</i>
benefits for senior programming	small commitment from twp for financial contribution
does allow for capital purchases for programming	contribution of staff time to carry out project
Keeps seniors engaged and involved in community	
promotes mental well being	

TOWNSHIP OF ASSIGINACK PROJECT INFORMATION

Project Name: Engaging seniors thru unique opportunities to use their skills and creativity

Project Details: To host more senior programming including senior fitness classes

Bring in guest speakers at library on topics seniors choose, teach about google drive, canva, google slides, google docs

Purchase square tables for activities such as euchre, card games, etc., purchase equipment to have movie nites

Funds to develop a cookbook and get it printed

Estimated Project Budget: \$22,852

Have you obtained quotations to confirm the cost(s)? YES NO

Project Timeline/Duration: one year

Tentative Start Date: 3/31/25

Tentative End Date: 2/28/26

Does this project align with the 4 Core Pillars and Values from the Township's Strategic Plan?

YES NO If Yes, which one? Community and Economic Development

Does this project align with the potential funding program's objectives? YES NO

Have you confirmed the project's eligibility with a program officer? YES NO

Describe the benefit(s) this project will create for our community. (i.e., creation of 5 temporary FTE jobs for local contractors; reduced financial burden on our taxpayers; or implementation of this program will engage and promote healthy, active lifestyles for seniors within our community.)

Engage seniors through programming, they have provided the programming they want by asking at library and senior drop in.

It will either give unique and new opportunities or fill gaps in programming that no longer exist for them.

All ideas have been brought forward by seniors in the community.

How does this project align with all other municipal plans? (i.e., Strategic Plan, Asset Management and Long-term Capital plans)?

Falls in alignment with all other municipal plans regarding engaging community, providing an impact on seniors in a positive manner by engaging them to create a plan for projects, and being involved in planning and decision making.

Have you consulted with other Township of Assiginack's Departments and Department Heads to ensure this project is not duplicating another current or future proposed project?

YES NO

Have Annual Maintenance costs been determined? YES NO

PROJECT MANAGEMENT

Who will be responsible for overseeing and executing this project? Jackie White, PEC

STAFF MEMBER'S NAME	ROLE	RESPONSIBILITIES
Kari Gerhard	Librarian	carry out projects within grant
Jackie White	PEC	carry out projects within grant

Are contracted services an eligible expense of this funding program? YES NO

Are additional Municipal Resources required to complete this project? If so, please list below.

Please list any future Municipal Resources required once this project is complete. (i.e., Ongoing maintenance, budgeted expenditure in Annual Operating Budget, etc.)

Who is responsible for Reporting on this Project if Successful? Jackie White, PEC

Staff's Recommendation to Council:

to proceed with application

Report Completed By: Jackie White

Date: 8/14/24

TOWNSHIP OF ASSIGINACK
AVAILABLE FUNDING OPPORTUNITY DETAILS

1. **Funding Program Name:** **FIRE PROTECTION GRANT 2024-2025**
2. **Funding Provider Name:** Choose an item.
 - a.) *If Provider is not in list, please add. **OFM-Minister of Solicitor General***
 - b.) *If Funding Provider is a **Sponsorship Opportunity**, please list details here. **N/A***
3. **Funding Program Description:** The Fire Protection (FP) Grant program was announced in the government's 2024 Budget and is designed to support cancer prevention efforts by municipal fire departments across Ontario. The FP Grant will assist fire departments in acquiring critical equipment to enhance firefighter health and safety, and minor infrastructure at the local level. Only projects whose objectives align with at least one of the objectives in the list below will be eligible for funding. (1) Cancer Prevention – Equipment and Supplies (2) Cancer Prevention – Personal Protective Equipment (PPE) (3) Cancer Prevention – Minor Infrastructure (4) Minor Infrastructure Modernization – Enhanced Broadband and Internet Connectivity
4. **Amount of Funding Available (Max. Contribution Amount):** **\$10,000**
 - a.) Is this funding stackable with other levels of government? YES NO **N/A**
 - b.) Stackable Program Name: NA and %: **N/A**
5. **Municipal Contribution Amount (% or \$):** **ZERO**
6. **Application Deadline:** **9/5/2024**
 - a.) When will we hear back regarding a decision? **10/21/2024**
 - b.) What is the funding program's timeline for the project's duration? **1 Year**
7. **Have you consulted with the Funding Program Officer for more information?** YES NO N/A
8. **Have you consulted with the Treasurer regarding Budget Accommodation?** YES NO
9. **Please list any important details of the application (i.e., Contents, Resources required, Contracts that need to be executed etc.)** **(3 ASSET QUOTES PER ITEM UNDER 10,000.00)**
10. **Are any Third-Party Approvals required (i.e., Press Release approvals or Launch Date by funder?)**
YES NO N/A *Please explain: Acknowledge Funders Publicly*

FUNDING PROGRAM EVALUATION

11. Please identify the Pros and Cons of this potential funding opportunity below.

<p>PROS <i>(Why should We apply for this funding? How will this project benefit the community? Does the benefit outweigh the cost and resources required?)</i></p>	<p>CONS <i>(Why shouldn't we apply for this funding? Does the benefit outweigh the cost and resources required?)</i></p>
<p>*Please see attached document.</p>	<p>*NON</p>

TOWNSHIP OF ASSIGINACK PROJECT INFORMATION

11. Project Name:

12. BUNKER GEAR EXTRACTOR

Project Details: SEE ATTACHMENTS

13. Estimated Project Budget: **9,300.00**

14. Have you obtained quotations to confirm the cost(s)? YES NO

15. Project Timeline/Duration: 1 Year

16. Tentative Start Date: **10/21/2024**

17. Tentative End Date: **7/2/2003**

18. Does this project align with the 4 Core Pillars and Values from the Township's Strategic Plan?

YES NO *If YES, please choose which pillar your project best aligns with.* **Infrastructure**

Investment & Renewal

19. Does this project align with the potential funding program's objectives? YES NO

20. Have you confirmed the project's eligibility with a program officer? YES NO

21. Describe the benefit(s) this project will create for our community. (i.e., creation of 5 temporary FTE jobs for local contractors; reduced financial burden on our taxpayers; or implementation of this program will engage and promote healthy, active lifestyles for seniors within our community.)

1. Protects Firefighters' Health

By investing in a firefighter bunker gear extractor, Assiginack Township's Volunteer Fire Department can prioritize the health and safety of its firefighters. Regularly cleaning bunker gear with an extractor helps remove toxic substances such as soot, chemicals, and other contaminants that may be absorbed into the gear during firefighting missions. This reduces the risk of exposure to carcinogens and other health hazards, ultimately safeguarding the well-being of the firefighters.

Securing 100% grant money to purchase a firefighter bunker gear extractor is a wise investment that can bring numerous benefits to our Department and the community at large. From enhanced safety and increased efficiency to prolonged gear lifespan and improved community relations, the advantages are clear. By taking **proactive steps** to upgrade our equipment, we can better protect your Volunteer Firefighters and serve your community with excellence.

22. How does this project align with all other municipal plans? (i.e., Strategic Plan, Asset Management and Long-term Capital Plans)?

YES, it aligns with all the Assiginack Township plans.

23. Have you consulted with other Township of Assiginack's Departments and Department Heads to ensure this project is not duplicating another current or future proposed project?

YES NO

24. Have Annual Maintenance costs been determined? YES NO

If yes, please identify what the annual estimated maintenance costs will be. Click or tap here to enter text.

PROJECT MANAGEMENT

25. Who will be responsible for overseeing and executing this project? Choose an item.

STAFF MEMBER'S NAME	ROLE	RESPONSIBILITIES
Dwayne Elliott	Fire Chief	Timely and Professional Execution of Project – Overseeing Purchases and Installations
Shelba Millette	EDO	Funding Reports Launch / Marketing
Heidi Ferguson	Clerk	RFP's (If Required) - Advertising Legal Documents
Deb McDonald	Treasurer	Accounting

26. Are contracted services an eligible expense of this funding program? YES NO

27. Are additional Municipal Resources required to complete this project? If so, please list below.
NO

28. Please list any future Municipal Resources required once this project is complete. (i.e., Ongoing maintenance, budgeted expenditure in Annual Operating Budget, etc.)

On-going Maintenance

29. Who is responsible for Reporting on this Project if Successful? Shelba Millette

Staff's Recommendation to Council:

YES

Report Completed By: Shelba Millette, EDO

Date: 8/30/2024

**Please attach any supporting documentation that you deem necessary to support your recommendation to Senior Administration and Council.*

When it comes to the safety and well-being of firefighters, having top-notch gear is essential. One crucial piece of equipment that can greatly benefit the department is a firefighter bunker gear extractor.

Below are Some Benefits of Purchasing a Firefighter Bunker Gear Extractor for Assiginack Township's Volunteer Fire Department

1. Protects Firefighters' Health

By investing in a firefighter bunker gear extractor, Assiginack Township's Volunteer Fire Department can prioritize the health and safety of its firefighters. Regularly cleaning bunker gear with an extractor helps remove toxic substances such as soot, chemicals, and other contaminants that may be absorbed into the gear during firefighting missions. This reduces the risk of exposure to carcinogens and other health hazards, ultimately safeguarding the well-being of the firefighters

2. Extends the Lifespan of Gear

One of the primary benefits of investing in a firefighter bunker gear extractor is that it helps extend the lifespan of the gear. Properly cleaning and maintaining bunker gear is crucial for its longevity. A gear extractor ensures that the gear is thoroughly cleaned, removing harmful contaminants, debris, and carcinogens that may have accumulated during firefighting operations.

3. Improves Comfort and Performance

Clean bunker gear not only provides better protection but also enhances comfort and performance. Firefighters who have access to clean and well-maintained gear are better equipped to perform effectively during emergencies. Investing in a gear extractor can help ensure that firefighters are comfortable, agile, and able to focus on their mission without the distraction of dirty or uncomfortable gear.

4. Complies with Safety Regulations

In today's regulatory environment, compliance with safety standards is more critical than ever. Purchasing a firefighter bunker gear extractor can help Assiginack Township's Volunteer Fire Department meet industry regulations and standards related to the cleaning and maintenance of firefighting gear. By investing in this essential tool, the department can demonstrate its commitment to safety and compliance, ensuring that firefighters are well-equipped and prepared for any situation.

5. Cost-Effective Solution

While the initial investment in a firefighter bunker gear extractor may seem significant, it is a cost-effective solution in the long run. By extending the lifespan of gear, protecting firefighters' health, and enhancing performance, the extractor ultimately saves the department money by reducing the need for frequent gear replacements and minimizing healthcare costs associated with exposure to contaminants.

In conclusion, purchasing a firefighter bunker gear extractor for Assiginack Township's Volunteer Fire Department is a wise investment that can yield numerous benefits. From extending the lifespan of gear and protecting firefighters' health to improving comfort and compliance with safety regulations, the extractor is an essential tool for any modern fire department. By prioritizing the safety and well-being of its firefighters, the department can enhance its operational effectiveness and ensure that its personnel are well-equipped to handle any emergency situation.