

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**  
**MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, July 16, 2024, at 7:00 pm.

**Present:** Mayor Brenda Reid  
Councillor Dwayne Elliott  
Councillor Janice Bowerman  
Councillor Jennifer Hooper  
Councillor Robert Maguire

**Staff:** Alton Hobbs, CAO  
Heidi Ferguson, Clerk  
Deb MacDonald, Treasurer/Deputy CAO  
Jackie White, PEC  
Crystal Lentir, Administrative Assistant

**OPENING:**

**#155-12-2024 R. Maguire – J. Hooper**

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business at 7:00 pm, with a quorum of members present, with Mayor Reid presiding in the Chair.

*CARRIED*

**AGENDA:**

**#156-12-2024 R. Maguire – D. Elliott**

THAT we amend the agenda as presented to include:

9a.) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality.

9b.) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

*CARRIED*

**DISCLOSURE OF PECUNIARY INTEREST:**

Councillor Hooper declared a Pecuniary Interest before the discussion that took place in Closed Session regarding agenda item 9a.) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality. She withdrew from the discussion regarding this matter and did not vote on this matter.

**ANNOUNCEMENTS:**

Councillor Hooper reminded residents that Household Hazardous Waste Day is Saturday from 1-4pm at the Mindemoya Public Works building on the corner of Highway 542 and Lakeshore Road.

Councillor Bowerman shared that the Southeast Lions Club is looking for volunteers to help with Summerfest Weekend. If anyone is interested, please reach out to the Lion's Club.

Councillor Elliott wanted to thank Marina Staff, volunteers- especially the youth volunteers for all of their work towards Canada Day and the Firefighters for the Duck Race and BBQ. He reminded residents that this weekend is the Southeast Lions Club Summerfest Weekend and not to forget about the great events taking place such as the Pancake Breakfast, Parade, Truck Pull, Dance and Demolition Derby. Please watch their social media for all of the event details.

Councillor Elliott also thanked Public Works for their work on the water main repairs.

Councillor Elliott reminded residents that the Ag Society's Flower Show will be held on July 31<sup>st</sup> and to watch their social media for more details.

Mayor Reid shared with members of Council that we have been invited to participate in the Chi-Cheemaun's 50<sup>th</sup> Anniversary celebrations on August 10<sup>th</sup> and that she will represent Assiginack at the celebrations on the Saturday.

**ADOPTION OF MINUTES:**

**#157-12-2024 R. Maguire – J. Hooper**

THAT we approve the minutes of the Special Meeting of Council of June 25, 2024.

*CARRIED*

**#158-12-2024 D. Elliott – J. Bowerman**

THAT we approve the minutes of the Statutory Public Meeting of June 25, 2024.

*CARRIED*

**#159-12-2024 J. Hooper – R. Maguire**

THAT we approve the minutes of the Special Meeting of Council of May 28, 2024.

*CARRIED*

**#160-12-2024 J. Bowerman – D. Elliott**

THAT we approve the minutes of the Regular Meeting of Council of May 21, 2024.

*CARRIED*

**DELEGATIONS:**

NONE

**REPORTS:**

*NOTE: Staff shared that we do not have a Public Works Report for tonight's meeting.*

**#161-12-2024 R. Maguire – J. Hooper**

THAT we accept the Budget to Actuals for the Year to date, as of June 30, 2024, Report and thank the Treasurer for this report.

*CARRIED*

**#162-12-2024 D. Elliott – J. Bowerman**

THAT we accept the PEC report and thank staff for their report.

*CARRIED*

*NOTE: Members of Council shared that it is nice to see our usage numbers remaining constant and the Fastball Tournament was good.*

**#163-12-2024 J. Hooper – R. Maguire**

THAT we accept the Marina Report and thank staff for their report.

*CARRIED*

*NOTE: Members of Council expressed that we review the Marina rates prior to next year's budget.*

**ACTION REQUIRED ITEMS:**

**#164-12-2024 J. Bowerman – D. Elliott**

THAT we authorize the following Accounts for Payment: General \$ 632,034.37, pursuant to the attached Treasurer's Statement of Accounts.

*CARRIED*

*NOTE: Councillor Bowerman inquired about the closing date of the Post Office/Bank Building as we are still paying the hydro costs. The expected closing date is August 14<sup>th</sup>.*

*Councillor Bowerman inquired about the status of the Clover Valley School House, as we are still paying the hydro costs. Staff explained that on July 15<sup>th</sup> our Vesting Order was reviewed and granted approval by a judge. Now we have to go through the process of transferring the property from the Land Registry to Land Titles to convert the property into our name before it can be registered in the purchaser's name. Staff explained we are one step closer in the process, however we do not have a timeline when this will be completed as of yet.*

**#165-12-2024 J. Hooper – R. Maguire**

THAT we authorize the following Accounts for Payment: Payroll \$ 128,493.44, pursuant to the attached Treasurer's Statement of Accounts.

*CARRIED*

**#166-12-2024 J. Bowerman – D. Elliott**

THAT we support the Township of McMurrich-Monteith's request to the Province to fully fund the Municipal Operators Course in 2024.

*CARRIED*

**#167-12-2024 R. Maguire – J. Hooper**

THAT we support the City of Sault Ste. Marie's request for Bill C-332 and call upon the Government of Canada to support this bill and enact the necessary amendments to the Criminal Code of Canada to include coercive control of an intimate partner.

*CARRIED*

**#168-12-2024 R. Maguire – J. Bowerman**

THAT we move forward with having staff explore purchasing banner arms to accommodate the wait list for Remembrance Day banners.

*CARRIED*

*NOTE: Discussion was had amongst members of Council, and it was decided that staff would explore options to purchasing additional banner arms to allow us to accommodate those people who are on a wait list for Remembrance Day banners.*

**INFORMATION ITEMS:**

**#169-12-2024 D. Elliott – J. Bowerman**

THAT we acknowledge receipt of the following information items:

- a) CPAC Minutes of May 8, 2024
- b) PHSD Minutes of June 20, 2024
- c) Request for Support – Town of Gore Bay re: Phase-out of Free Water Testing.
- d) Request for Support – Township of Larder Lake re: Financial assistance for ARO's.

*CARRIED*

**BY-LAWS:**

**#170-12-2024 J. Hooper – R. Maguire**

THAT we accept the Planning Report and attachments from MHBC Planning Limited regarding the new Comprehensive Zoning By-law.

*CARRIED*

**#171-12-2024 J. Bowerman – D. Elliott**

THAT By-law # 2024-10, being a by-law of the Corporation of the Township of Assiginack to regulate zoning and the use of all lands within the Township's boundaries, and to repeal and replace By-law's # 1980-20 and # 1980-21 and amendments thereto, be given a first, second, third and final reading and enacted in Open Council.

*CARRIED*

**CLOSED SESSION:**

**#172-12-2023 J. Hooper – R. Maguire**

BE IT RESOLVED THAT in accordance with By-law # 02-02 as amended and Section 239 of the Municipal Act, as amended, Council proceed to a Closed Session at 7:29 p.m. in order to attend to a matters pertaining to:

- a) Litigation, potential litigation including matters before administrative tribunals.
- b) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

*CARRIED*

**#173-12-2024 D. Elliott – J. Bowerman**

THAT we adjourn from our Closed Session at 7:57 p.m., accept the minutes of the previous closed session, and resume our Regular Meeting.

*CARRIED*

**#174-12-2024 J. Bowerman – R. Maguire**

THAT we advise staff to follow the direction that was provided to them during Closed Session regarding item:

9a.) Litigation or potential litigation including matters before administrative tribunals, affecting the municipality.

*CARRIED*

**#175-12-2024 R. Maguire – J. Bowerman**

THAT we advise staff to follow the direction that was provided to them during Closed Session regarding item:

9b.) Advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

*CARRIED*

**CLOSING:**

**#176-12-2024 J. Hooper – R. Maguire**

THAT we adjourn at 8:03 p.m. until the next regular meeting or call of the Chair.

*CARRIED*

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Brenda Reid, MAYOR

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Heidi Ferguson, CLERK

\*These Minutes have been circulated but are not considered Official until approved by Council.