

**THE CORPORATION OF THE TOWNSHIP OF ASSIGINACK**

**MINUTES OF THE REGULAR COUNCIL MEETING**

The Regular Meeting of the Council of the Corporation of the Township of Assiginack was held in the Council Chambers on Tuesday, February 2<sup>nd</sup>, 2016 at 7:00 p.m.

**Present:** Mayor Paul Moffatt  
Councillor Robert Case                      Councillor Les Fields  
Councillor Hugh Moggy                      Councillor Brenda Reid

**Staff:** Alton Hobbs, CAO                      Jeremy Rody, Clerk

**Press:** Alicia McCutcheon, Expositor

**Ratepayers:** Michael White

**OPENING:**

**#15-02-16      R. Case – H. Moggy**

THAT the Regular Meeting of the Council of the Corporation of the Township of Assiginack be opened for business with a quorum of members present at 7:00 p.m., with Mayor Moffatt presiding in the Chair.

CARRIED

**ANNOUNCEMENTS:**

Councillor Moggy inquired about the collection of water and sewer arrears. The CAO informed Council that some accounts have been collected and 4-5 accounts have been sent to a lawyer to be registered on the owner's tax roll. A quarterly report will be provided to Council going forward.

**AGENDA:**

**#16-02-16      H. Moggy – R. Case**

THAT the agenda for this meeting be amended by adding:

- 6-G) Notice of Application for a Two Phase Plan of Subdivision;
- 6-H) Registered Charity Tax Rebate Application;
- 7-F) Essentials of Municipal Fire Protection Seminar;

AND THAT the agenda be accepted as amended.

CARRIED

**DISCLOSURE OF PECUNIARY INTEREST:**

Councillor Reid disclosed a direct pecuniary interest in Agenda Item 6A Payroll as her husband is an employee of the Township. She did not take part in any discussion, attempt to influence the vote or vote on the matters.

**ADOPTION OF MINUTES:**

**#17-02-16 R. Case – H. Moggy**

THAT the minutes of the Regular Council meeting of January 19<sup>th</sup>, 2016, be accepted.

CARRIED

**#18-02-16 H. Moggy – R. Case**

THAT the minutes of the Assiginack Public Library Board meeting of December 14<sup>th</sup>, 2015, be accepted.

CARRIED

**#19-02-16 R. Case – H. Moggy**

THAT the minutes of the Provincial Offences Act Board of Management meeting of December 8<sup>th</sup>, 2015, be received.

CARRIED

**REPORTS:**

**#20-02-16 H. Moggy – R. Case**

THAT Council accepts the staff report titled, “2016 Marina Services;”

AND THAT the recommendations will be considered as part of the 2016 budget process.

CARRIED

**#21-02-16 R. Case – H. Moggy**

THAT Council accepts the staff report titled, “2015 Building Permit Report.”

CARRIED

**ACTION REQUIRED ITEMS:**

**#22-02-16 H. Moggy – R. Case**

THAT Council authorizes the following Accounts for Payment:

General: \$36,523.25

AND THAT the Mayor and administration be authorized to complete cheques #25256 through #25279 as described in the attached cheque register report.

CARRIED

**#23-02-16 R. Case – H. Moggy**

THAT Council authorizes the following Accounts for Payment:

Payroll: \$17,771.74

AND THAT the Mayor and administration be authorized to complete cheques #25251 through #25255 as described in the attached cheque register report.

CARRIED

**#24-02-16 H. Moggy – R. Case**

THAT Assiginack Council supports the Manitoulin Centennial Manor Board's request to the Province for an increase in funding for Long Term Care Facilities.

CARRIED

**#25-02-16 B. Reid – L. Fields**

THAT we advertise a 3-week, student position to operate the Manitowaning Weigh Station for the Manitoulin Expositor's Salmon Derby Classic.

CARRIED

**#26-02-16 L. Fields – B. Reid**

THAT Council approves a \$200 donation to the local, "Fixing Our Felines" organization;

AND THAT this donation be approved annually, for this term of Council.

CARRIED

**#27-02-16 B. Reid – L. Fields**

THAT Council has received the letter from Castellan James & Partners Architects Inc. regarding architectural services for the Burns Wharf Theatre building in the amount of \$9,800.00 plus disbursements and HST;

AND THAT the proposed services will be considered as part of the 2016 budget process.

CARRIED

**#28-02-16 L. Fields – B. Reid**

WHEREAS DFA Financial completed the original Water Financial Plan, a requirement pursuant to Ontario Regulation 453/07 in 2010;

AND WHEREAS DFA Financial also completed our Asset Management Study in 2013;

AND WHEREAS an updated Water Financial Plan is required for the next 6 year period as a requirement of our Drinking Water License renewal;

NOW THEREFORE THAT DFA Financial be authorized to complete an Updated Water Financial Plan prior to March 31, 2016 for a cost not to exceed \$ 4,500.00.

CARRIED

**#29-02-16 B. Reid – L. Fields**

THAT Council is requesting that the Manitoulin Planning Board consider the adequacy of the roads surrounding the proposed subdivision (SUB2016-01), specifically Red Lodge Road;

AND THAT a condition requiring Red Lodge Road to be hard surfaced according to Provincial standards, be included in the Plan of Subdivision Agreement.

CARRIED

**#30-02-16 L. Fields – B. Reid**

THAT we approve the following write down of annual taxes pursuant to the registered charity tax rebate application submitted:

Roll#: 5111 000 005 05400 0000

Tax Year: 2015

Amount: \$2,726.09

CARRIED

**INFORMATION ITEMS:**

**#31-02-16 B. Reid – L. Fields**

THAT we acknowledge receipt of the following correspondence items:

- a) Township of Brudenell, Lyndoch, and Raglan
- b) Manitoulin Island Cycling Advocates
- c) School Bus Transit in Rural Ontario Communities
- d) FONOM Winter Newsletter 2016
- e) Rainbow Schools Long-Term Capital Data
- f) Essentials of Municipal Fire Protection Seminar

CARRIED

**BY-LAWS:**

**#32-02-16 L. Fields – B. Reid**

THAT By-law #16-01, being a by-law to provide for an interim tax levy and to provide for the payment of taxes and to provide for penalty and interest of 1.25 percent be given its first, second, and third readings and enacted in open Council.

CARRIED

**CLOSING:**

**#33-02-16 B. Reid – L. Fields**

THAT we adjourn until the next regular meeting or call of the Chair.

CARRIED

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Paul Moffatt, MAYOR

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Jeremy Rody, CLERK

7:35 p.m.

These Minutes have been circulated but are not considered Official until approved by Council.